



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

September 21, 2023

6:00 p.m.

MINUTES

I. *CALL TO ORDER* - The meeting was called to order at 6:51 p.m. by President Mike McElroy (following a walk-through of Peaks Park to view the improvements thus far).

II. *ROLL CALL*

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. *VISITOR AND CITIZEN COMMENTS*

There were no visitors or citizens present.

IV. *ADMINISTRATION, FINANCE & LIABILITY*

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Special Meeting - August 17, 2023

Committee of the Whole - August 17, 2023

Regular Meeting - August 17, 2023

The July disbursements totaling \$45,009.91; the income statement through July 31, 2023; P-card expenses of \$8,874.92; and payroll of \$56,983.56 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

A. Mission Statement Review

The Administrative staff asked for additional input as to whether any changes are needed, or if the current statement is a good reflection of the Park District's goals and objectives. Commissioner Fickes shared her thoughts with examples of new statements. Commissioner Fickes and Director of Parks and Recreation O'Shaughnessy will work together on forming new statements to be presented to the Board in the future.

Recommended Action: No action recommended.

B. Worth Park District Organizational Chart

An updated Park District Organizational Chart was presented. The chart is to be reviewed and approved on an annual basis.

Recommended Action: That the Board of Park Commissioners approves the Organizational Chart for the Park District.

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update Discussion

Discussion and updates were held on the following items:

1. PARC Grant Update
2. OSLAD Grant Discussion - Stahlak Park
3. Peaks Park Project
4. Homerding Park - Improvements Project and Ditch Project
5. Altman Park
6. Lucas-Berg Site
7. Veterans Memorial Park

Recommended Action: No action recommended.

B. Capital Projects Update - FY 2023-24

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects for FY 2023-24.

Recommended Action: No action recommended.

C. Parks Department Update

The Parks Department Report was included in the meeting information and presented by Superintendent of Parks Piszczek

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

The Recreation Department Report was included in the meeting information.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

There was no Unfinished Business.

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:38 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board