



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 102

**BOARD OF PARK COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING**

**November 17, 2021**

**6:00 p.m.**

***MINUTES***

**I. *CALL TO ORDER*** - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

**II. *ROLL CALL***

Park Commissioners Present: Mike McElroy, Paula Marr, Melissa Nagel and Donald Dambek.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

**III. *VISITOR AND CITIZEN COMMENTS***

There were no visitor or citizen comments.

**IV. *ADMINISTRATION, FINANCE & LIABILITY***

**A. Review of Minutes and Financial Reports**

The following minutes were reviewed:

Committee of the Whole Meeting - October 20, 2021

Regular Meeting - October 20, 2021

Special Meeting - November 10, 2021

The October disbursements totaling \$65,041.61 and payroll from October 21, 2021, and November 4, 2021, were reviewed by the Park Commissioners.

**Recommended Action: That the Board of Park Commissioners approves the Minutes, Financial Reports and Payroll as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.**

**B. Ordinance No. 2021-05 - 2021 Tax Levy Ordinance**

Information regarding the proposed 2021 Tax Levy was presented. The levy was prepared to capture as much funding as possible.

The main points for the 2021 levy are as follows:

Property taxes are the primary revenue source for the Park District, accounting for approximately 78% of total revenues.

The EAV is estimated to increase 2.0% to \$217,390,156.

New growth is estimated at \$464,000.

The Handicapped fund is levied at its maximum rate of .04.

Truth in taxation is not required (current proposed levy is at 4.99%).

The overall levy requested is approximately 2.36% higher than in 2020, which will result in an approximate \$21,000 for operations.

**Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2021-05 - 2021 Tax Levy Ordinance.**

C. Whistleblower Protection (Safe-T Act) Policy and Procedures

As a result of recent legislation, the following policy and procedures was presented for approval by the Board. The policy and procedures will be entered into the Personnel Practices Manual and will become a part of the employee orientation process.

**Recommended Action: That the Board of Park Commissioners approves the Whistleblower Protection (Safe-T Act) Policy and Procedures.**

D. Credentials Certificate - IAPD Annual Meeting

The Board of Park Commissioners is to assign delegate(s) to the Annual Business Meeting of IAPD, held at the annual conference in January. Depending on attendance and availability for the conference, delegates (to include up to one main delegate and three alternates) can consist of Board Members, the Secretary, Director or any paid employee.

**Recommended Action: That the Board of Park Commissioners assign delegate(s) to the Annual Business Meeting of the IAPD, to be held on Saturday January 29, 2022, 3:30 p.m. at the IAPD/IPRA State Conference.**

V. *FACILITY, PARKS & PLANNING*

A. Master Plan Update Discussion

This part of the meeting is reserved for any questions regarding the Master Plan Update. It will remain an agenda item each meeting herewith. The final plan has been received. Staff will develop a condensed version of the plan and have this and the full plan made available to the public.

**Recommended Action: No action recommended.**

B. Veterans Memorial Park Update

Director of Parks and Recreation O'Shaughnessy provided an update on the Veterans Memorial Park The cleaning and polishing of the monument and podium was completed this month. Weather depending, the worn-out letters will be restored.

**Recommended Action: No action recommended.**

C. Capital Projects Update

The capital projects for the current fiscal year were reviewed.

**Recommended Action: No action recommended.**

D. Parks Department Update

Superintendent of Parks Piszczek presented an update of the Parks Department.

**Recommended Action: No action recommended.**

**VI. RECREATION**

A. Recreation Department Update

Superintendent of Recreation Analitis presented an update of the Recreation Department.

**Recommended Action: No action recommended.**

**VII. UNFINISHED BUSINESS**

There was no Unfinished Business.

**VIII. NEW BUSINESS**

There was no New Business.

**IX. ADJOURNMENT**

The Committee of the Whole Meeting adjourned at 7:16 p.m.

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Mike McElroy, President  
Board of Park Commissioners

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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board