



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

February 15, 2024

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts, and Kari Lynn Fickes.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

IV. ADMINISTRATION, FINANCE & LIABILITY

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole - January 18, 2024

Regular Meeting - January 18, 2024

The January disbursements totaling \$64,418.23; the income statement through January 2024; P-card expenses of \$12,157.90; and payroll of \$55,921.67 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Agency/Department Goals - FY 2024-25

A compilation of goals devised by staff for the next FY 2024-25 was presented. The Park

District should have a set of comprehensive agency goals which reflect the relationship of the mission statement and provide an overall direction it should be pursuing.

In addition, the Park District should have department goals, which take into consideration and are related to the mission statement. The department goals are divided into long-term (2-5 years) and short-term (1 year).

Each year, as part of the budget process, the Park Board is to review the goals and offer any input to staff regarding. The goals for the present fiscal year will be evaluated at the conclusion of the fiscal year.

Recommended Action: That the Board of Park Commissioners approves the Agency and Department Goals (long-term and short-term) as part of the budget process for FY 2024-25.

C. Full-Time Employee Salary and Pay Rates - FY 2024-25

The proposed salary and pay rates for full-time employees for FY 2024-25 were presented.

Recommended Action: That the Board of Park Commissioners approves the Full-Time Employee Salary and Pay Rates for FY 2024-25.

D. Part-Time Employee Pay Rates - FY 2024-25

The proposed pay rates for part-time positions for FY 2023-24 were presented.

Recommended Action: That the Board of Park Commissioners approves the Part-Time Employee Pay Rates for FY 2023-24.

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update Discussion

Discussion and updates were held on the following items:

1. Homerding Park - Improvements Project
2. Altman Park
3. Lucas-Berg Site
4. Veterans Memorial Park

Recommended Action: No action recommended.

B. Capital Projects Update - FY 2023-24

The Capital Projects from FY 2023-24 were updated to the Board.

Recommended Action: No action recommended.

C. Capital Projects - FY 2024-25 and Beyond

The proposed capital projects for the next three fiscal years with the estimated costs, along with the outline of the funding plan for these projects were presented. The 3-Year Plan is not complete due to a number of reasons to include true estimates still being sought,

the recent announcement of the OSLAD awards, and the urgency that now exists in restoring/replacing the Terrace Centre roof.

It is requested the Board consider approval of the capital projects being presented and that the Board agrees with the direction staff is recommending. It would also be beneficial to get input from the Board, especially in areas or projects that may have been overlooked. The three-year plan will be presented later in the budget process.

Recommended Action: That the Board of Park Commissioners approves the proposed capital projects for FY 2024-25 and beyond.

D. Parks Department Update

The Parks Department Report was included in the meeting information and presented by Superintendent of Parks Piszczek.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

The Recreation Department Report was included in the meeting information and presented by Superintendent of Recreation Analitis.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

There was no Unfinished Business.

VIII. NEW BUSINESS

A. IAPD Board Development Program

This item was presented by Commissioner Roberts.

Recommended Action: No action recommended.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:29 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board