



Charles M. Christensen Terrace Centre - 11500 S Beloit Ave. - Worth, IL - Room 105

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

July 16, 2026

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:39 p.m. by President Donald Dambek.

II. ROLL CALL

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Board Secretary.

Visitors Present: Tod Stanton, Design Perspectives

III. VISITOR AND CITIZEN COMMENTS

There were no comments made by the visitors or citizens present.

IV. CONSULTANT INTERVIEW - ALTMAN PARK STRATEGIC PLAN

Tod Stanton, Design Perspectives, Naperville, IL

The interview was conducted in person. A copy of the Design Perspectives proposal and the Altman Park Master Plan design and budget was available for reference.

Recommended Action: No action recommended.

V. REVIEW OF MINUTES

The following minutes were reviewed:

Committee of the Whole Meeting - June 18, 2026

Regular Meeting - June 18, 2026

Recommended Action: That the Board of Park Commissioners approves the Minutes as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

VI. FINANCIAL REPORTS

The June disbursements totaling \$168,860.15; P-card expenses of \$13,652.91 for May 2026; the income statement through June 30, 2026; and payroll of \$83,105.53 for the periods ending June 25, 2026, and July 9, 2026, were reviewed by the Board.

Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

VII. ADMINISTRATION, FINANCE & LIABILITY

A. Engagement of Audit Services - Illinois NFP Audit and Tax, LLP - 2026-2028

The engagement letter from Illinois NFP Audit and Tax to continue annual audit services for the Park District was presented. Staff is very satisfied with their performance and wish to continue this relationship which began in 2020.

Recommended Action: That the Board of Park Commissioners enters into an agreement with Illinois NFP Audit and Tax, LLP of Chicago, for annual audit services for the Park District. The agreement will cover fiscal years 26, 27 and 28.

B. Ordinance No. 2026-02 - Surplus Property

Ordinance No. 2026-02, which lists property being requested to be declared surplus was presented.

Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2026-02 - Declaring Surplus Property to be sold, donated, or disposed of properly.

VIII. FACILITY, PARKS & PLANNING

A. Capital Projects Update - FY 2026-27

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects for FY 2026-27.

Recommended Action: No action recommended.

B. Parks Department Update

The Parks Department Report was included in the meeting information and presented by Superintendent of Parks Piszczek.

Recommended Action: No action recommended.

IX. RECREATION

A. Recreation Department Update

The Recreation Department Report was included in the meeting information and presented by Superintendent of Recreation Analitis.

1. Recreation Program Statistics Report - Winter/Spring 2025-26

Superintendent of Recreation Analitis presented the Winter/Spring 2025-26 Recreation Program Statistics Report. This report was included in the meeting information.

X. UNFINISHED BUSINESS

A. Possible Intergovernmental Agreement with Chicago Ridge Park District

Commissioner Nagel and Director of Parks and Recreation O'Shaughnessy presented an update on the June 24 meeting with the Chicago Ridge Park District Board and continued discussion on a possible IGA.

Recommended Action: No action recommended.

B. Board Manual Reviews

This time is set aside for discussion on items within the following Board Manuals:

1. Board of Park Commissioners Operations Manual
2. Park District Regulations and Guidelines

Recommended Action: No action recommended.

XI. NEW BUSINESS

There was no New Business.

XII. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:36 p.m.



Donald Dambek, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board