



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 102

**BOARD OF PARK COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING**

**August 18, 2021**

**6:00 p.m.**

***MINUTES***

- I. CALL TO ORDER*** - The meeting was called to order at 6:03 p.m. by Vice President Paula Marr.

**It was moved by Paula Marr, seconded by Donald Dambek to allow Mike McElroy to attend the meeting via electronic means. Motion was approved 3-0.**

***II. ROLL CALL***

Park Commissioners Present: Mike McElroy (via electronic means); Paula Marr, Donald Dambek and Matt Urban.

(Mike McElroy arrived in person at 6:21pm).

Park Commissioners Absent: Melissa Nagel (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: Dan Feltz, Worth, IL.

***III. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens comments.

***IV. ADMINISTRATION, FINANCE & LIABILITY***

**A. Review of Minutes and Financial Reports**

The following minutes were reviewed:

Committee of the Whole Meeting - July 21, 2021

Regular Meeting - July 21, 2021

Special Meeting - July 28, 2021

The July disbursements totaling \$148,438.13 and payroll from July 29, 2021 and August 12, 2021 were reviewed by the Park Commissioners.

**Recommended Action: That the Board of Park Commissioners approves the Minutes, Financial Reports and Payroll as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.**

B. Board of Commissioners By-Laws

The final Board of Commissioners By-Laws was presented. The revisions were made following input and discussion with the Board in addition to the document being reviewed by the Park District attorney.

**Recommended Action: That the Board of Park Commissioners adopts the Board of Park Commissioners By-Laws.**

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update

The progress on the Master Plan Update was presented. All tasks leading up to the final presentation of the plan have been completed.

Task A:	Demographic Trend Analysis	Completed
Task B:	Parks Inventory	Completed
Task C:	Community Input Meeting	Completed
Task D:	General Population Opt-In On-Line Survey	Completed
Task E:	Park Staff Visioning On-Line Survey	Completed
	Park Staff Visioning Meeting	Completed
Task F:	Park Board Visioning On-Line Survey	Completed
	Park Board Visioning Meeting	Completed
Task G:	Recreation Program Review & Trend Performance Analysis	Completed

A special meeting of the Board for the presentation of the Master Plan Update will be held on August 25 or 26 to be confirmed.

**Recommended Action: No action recommended.**

B. OSLAD Grant Program Resolution of Authorization - Peaks Park Improvements

The resolution authorizing the application for support through the OSLAD Grant Program was presented. The resolution authorizes the Board's commitment to an application being submitted for improvements made to Peaks Park.

**Recommended Action: That the Board of Park Commissioners approves the OSLAD Grant Program Resolution of Authorization for Peaks Park improvements.**

C. Veterans Memorial Park - Eternal Monument Project

Director of Parks and Recreation O'Shaughnessy reported that the monument project was let out for bid with no bids received. As the bids mirrored the proposal received this spring from F.H. Paschen, with a good estimate submitted at that time, it was

recommended to pursue this estimate to complete the project before cold weather arrives.

**Recommended Action: That the Board of Park Commissioners approve the estimate from F.H. Paschen of Chicago, IL for the Veterans Memorial Park monument repair at a cost of \$21,700.00**

D. Capital Projects Update

The capital projects for FY 2021-22 were reviewed.

**Recommended Action: No action recommended.**

E. Parks Department Update

Superintendent of Parks Piszczek presented an update of the Parks Department.

**Recommended Action: No action recommended.**

**VI. RECREATION**

A. Recreation Department Update

Superintendent of Recreation Analitis presented an update of the Recreation Department.

**Recommended Action: No action recommended.**

**VII. UNFINISHED BUSINESS**

There was no Unfinished Business.

**VIII. NEW BUSINESS**

There was no New Business.

**IX. ADJOURNMENT**

The Committee of the Whole Meeting adjourned at 7:03 p.m.

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Mike McElroy, President  
Board of Park Commissioners

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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board