Charles M. Christensen Terrace Centre - 11500 S Beloit Ave. - Worth, IL - Room 106

BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING
May 15, 2025
6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:27 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Board Secretary.

Visitors Present: None

III. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

IV. ADMINISTRATION, FINANCE & LIABILITY

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole Meeting - April 17, 2025
Regular Meeting - April 17, 2025

The April disbursements totaling $194,157.49; the income statement through April 30, 2025; P-card expenses of $7,503.21 for March 2025; and payroll of $66,701.34 for April 17, and May 1 were reviewed by the Board.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Operations Budget - Final - FY 2025-26

The Operations Budget for FY 2025-26 was presented in its final form by Director of Parks and Recreation O'Shaughnessy. Following the tentative budget presentation last month, some adjustments have been made to reflect more accurate revenues and expenses based on figures from the last fiscal year.

As was mentioned in previous months, the budget document is the result of all key staff being involved in its creation. This budget is being proposed with the Corporate and Recreation funds being balanced budgets. The overall budget increase is 8% from the previous year.

The Operations Budget is only a guide and is dependent on the success of programs and services throughout the year.

Recommended Action: That the Board of Park Commissioners adopts the Operations Budget - Final - FY 2025-26 in its final form.

C. Ordinance No. 2025-01 - Budget and Appropriation Ordinance

The Budget and Appropriation Ordinance reflecting the operations budget amounts was presented. As per the Illinois Park District Code, the Budget and Appropriation Ordinance (in tentative form) must be posted on display and be available for public review for 30 days prior to final approval. A Public Notice must then be published at least one week prior to the Public Hearing on the Ordinance. The notice was published in The Reporter on May 8.

Recommended Action: That the Board of Park Commissioners adopt Ordinance 2025- 01 - Budget and Appropriation Ordinance and direct appropriate staff to file a certified copy of the ordinance with the Cook County Clerk within 30 days of adoption.

D. Ordinance No. 2025-02 - Surplus Property

Ordinance No. 2025-02, which lists property being requested to be declared surplus was presented.

Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2025-02 - Declaring Surplus Property to be sold, donated, or disposed of properly.

V. FACILITY, PARKS & PLANNING

A. Master Plan Update Discussion

Discussion included the following:

1. Homerding Park - Improvements Project
2. Altman Park
3. Lucas-Berg Site
4. Veterans Memorial Park

Recommended Action: No action recommended.

B. Change Order #1 - Terrace Centre Roof Replacement

Change Order #1 for the Terrace Centre roof was presented. The change order consisted of two items:

Item 1: - Replacement of 100 lineal feet of wood fascia board. After the demolition work it was found to be rotten. The location was the northwest side. Cost - $900
Item 2: - Raising the parapet wall height in one spot, and metal coping and flashing modifications. After the demolition work, it was found to be necessary based on the existing framing condition and heights. The location was behind the sloped metal roof at the entry. Cost - $5,302.62.

Total - $6,202.62

Because the change order did not follow the protocol of being presented to the Board in a timely fashion, the amount was reduced to $4,000.

Recommended Action: That the Board of Park Commissioners approves Change Order #1 for the Terrace Centre Roof Replacement.

C. Capital Projects Update - FY 2025-26

Recommended Action: No action recommended.

D. Parks Department Update

The Parks Department Report was included in the meeting information and presented by Superintendent of Parks Piszczek.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

The Recreation Department Report was included in the meeting information and presented by Director of Parks and Recreation O'Shaughnessy.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

A. Discussion of Altman Park Parking Lot

Final discussion was held on this matter by the Board.

Recommended Action: No action recommended.

VIII. NEW BUSINESS

A. Elections

1. President
2. Vice President
3. Treasurer
4. Alternate Treasurer

Recommended Action: Following discussion, it was the consensus of the Board to present the slate of officers for the FY 2025-26 as follows:

Don Dambek	**President**
Rebecca Roberts	**Vice-President**
Kari Lynn Fickes	**Treasurer**
Melissa Nagel	**Alternate Treasurer**

B. Appointments

1. Director of Parks and Recreation

Recommended Action: That the Board of Park Commissioners appoint Robert O'Shaughnessy as the Director of Parks and Recreation for the Worth Park District.

2. Park District Law Firm

Recommended Action: That the Board of Park Commissioners appoints the firm Louis F. Cainkar, Ltd. to provide legal services to the Worth Park District.

3. Ethics Officer

Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation, as the Ethics Officer for the Worth Park District.

4. Freedom of Information Act (FOIA) Officer

   Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation, as the Freedom of Information Act (FOIA) Officer for the Worth Park District.

5. Open Meetings Act (OMA) Officers

   Recommended Action: That the Board of Park Commissioners appoints Kari Lynn Fickes, Commissioner and Kelly Pezdek, Finance and Human Resources Manager, as the Open Meetings Act (OMA) Officers for the Worth Park District.

6. Secretary to the Board

   Recommended Action: That the Board of Park Commissioners appoints Kelly Pezdek, Finance and Human Resources Manager, as the Secretary to the Board of Park Commissioners.

C. Committees

1. Administration, Finance & Liability
2. Facility, Parks & Planning
3. Recreation

Recommended Action: That the Board of Park Commissioners establish three working committees of the Board: (1) Administration, Finance & Liability; (2) Facility, Parks & Planning; and (3) Recreation to meet one time per month as a Committee of the Whole.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 8:20 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board