



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING**

**January 19, 2023**

**6:00 p.m.**

***MINUTES***

**I. *CALL TO ORDER*** - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

**II. *ROLL CALL***

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: Paula Marr, President, Worth Parks Foundation.

**III. *VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

**IV. *ADMINISTRATION, FINANCE & LIABILITY***

**A. Review of Minutes and Financial Reports**

The following minutes were reviewed:

Special Board Meeting - December 13, 2022  
Committee of the Whole - December 15, 2022  
Regular Meeting - December 15, 2022

The December disbursements totaling \$95,658.77, the income statement through December 31, 2022, P-card expenses of \$6,893.76, and payroll of \$71,256.01 were reviewed by the Park Commissioners.

**Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative**

**Matters/Consent Agenda during the Regular Board Meeting.**

B. Agency/Department Goals - FY 2023-24

A compilation of goals devised by staff for the next FY 2023-24 were reviewed. The Park District should have a set of comprehensive agency goals which reflect the relationship of the mission statement and providing an overall direction it should be pursuing.

In addition, the Park District should have department goals, which take into consideration and are related to the mission statement. The department goals are divided into long-term (2-5 years) and short-term (1 year). This year it was requested of the recreation and parks departments to expand on the goals to include different areas and areas of the parks to improve.

Each year, as part of the budget process, the Park Board is to review the goals and offer any input to staff regarding. The goals for the present fiscal year will be evaluated at the conclusion of the fiscal year.

**Recommended Action: That the Board of Park Commissioners approves the Agency and Department Goals (long-term and short-term) as part of the budget process for FY 2023-24.**

C. Ordinance No. 2023-01 - Amending General Use Regulations - Chapter IV. Regulation of Sports and Games

Discussion was held regarding amending Chapter IV, Section 10, Item B of the General Use Regulations. This amendment will now allow the Park District to conduct activities at events (ex. split the pot, football squares, queen of hearts, raffles) which are defined by the state as gambling. The amendment does specify that any form of gambling in the parks and/or facilities must be under the management of the Park District. For each activity, the Park District will be required to obtain a permit from the Village.

**Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2023-01 to amend Chapter IV - Regulation of Sports and Games, Section 10 - Fortune Telling and Gambling, Item B of the Park District General Use Regulations.**

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update Discussion

1. Future Financing

An update from the referendum sub-committee was presented. A draft of the information pamphlet and PowerPoint presentation was distributed to the Board for review. A special meeting to present the PowerPoint in full to the Board and some community members was scheduled for Thursday, February 3 at 7:30 p.m.

**Recommended Action: No action recommended.**

B. Capital Projects Update - FY 2022-23

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects for FY 2022-23.

**Recommended Action: No action recommended.**

C. Parks Department Update

Superintendent Brian Piszczek presented an update on the Parks Department.

**Recommended Action: No action recommended.**

**VI. RECREATION**

A. Door to Door Direct Distribution/Delivery Agreement- Seasonal Brochures

An agreement with Door to Door Direct for the distribution of the seasonal brochures was presented by Superintendent of Recreation Analitis. The agreement will begin with the Summer 2023 brochure.

**Recommended Action: That the Board of Park Commissioners enter into an agreement with Door To Door Direct for the residential distribution of the seasonal program brochures.**

B. Recreation Department Update

Superintendent of Recreation Analitis presented an update of the Recreation Department.

**Recommended Action: No action recommended.**

**VII. UNFINISHED BUSINESS**

There was no Unfinished Business

**VIII. NEW BUSINESS**

There was no New Business.

**IX. ADJOURNMENT**

The Committee of the Whole Meeting adjourned at 7:20 p.m.

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Mike McElroy, President  
Board of Park Commissioners

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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board