

Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

BOARD OF PARK COMMISSIONERS REGULAR MEETING January 18, 2024 6:30 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:51 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Committee of the Whole Meeting December 21, 2023
- B. Minutes of the Public Hearing December 21, 2023
- C. Minutes of the Regular Meeting December 21, 2023

D. Disbursements - December Totaling: \$ 123,665.77

E. Payroll Totaling: \$ 53,954.96

December 28, 2023:
January 11, 2024:
\$ 27,678.57
\$ 26,276.39

F. Financial Reports

It was moved by Donald Dambek, seconded by Rebecca Roberts to approve the

Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President McElroy referred the Board to letter received from PDRMA acknowledging the Park District's receipt of the 2023 Risk Management Action Plan Incentive.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

- A. Administration, Finance & Liability
- 1. Revision to the Personnel Practices Manual Section 4.03: Personal Time

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the revisions to Section 4.03 of the Personnel Practices Manual to reflect the requirements of the Paid Leave Act, passed by law effective January 1, 2024. Motion was approved 5-0.

2. Revision to Personnel Practices Manual- Section 4.02: Vacation Leave (Part-Time)

It was moved by Donald Dambek, seconded by Kari Lynn Fickes that the Board of Park Commissioners eliminate Section 4.02 - Vacation Leave for Part-time employees. Motion was approved 5-0.

3. Local Government Efficiency Report

It was moved by Melissa Nagel, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Local Government Efficiency Report and directs it to be filed accordingly with Cook County. Motion was approved 5-0.

B. Facilities, Parks and Planning

No Action Recommended.

C. Recreation

No Action Recommended

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

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The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. EXECUTIVE SESSION

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Rebecca Roberts, seconded by Melissa Nagel to adjourn the Regular Board Meeting at 7:02 p.m. Motion was approved 5-0.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board