



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

August 17, 2023

6:00 p.m.

MINUTES

I. *CALL TO ORDER* - The meeting was called to order at 6:45 p.m. by President Mike McElroy.

II. *ROLL CALL*

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. *VISITOR AND CITIZEN COMMENTS*

There were no visitors or citizens present.

IV. *ADMINISTRATION, FINANCE & LIABILITY*

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole - July 20, 2023

Regular Meeting - July 20, 2023

The July disbursements totaling \$52,338.85; the income statement through July 31, 2023; P-card expenses of \$8,749.56; and payroll of \$66,851.04 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Mission Statement Review

The current Mission Statement was reviewed. The Board was tasked with offering any suggestions or input for change or to leave it as is. Periodic review is necessary to gauge whether the mission for the Park District has changed. The topic will be presented again in 30 days.

Recommended Action: No action recommended.

C. Board of Park Commissioners By-Laws Revision - Chapter XI. Participation in Board Meetings Remotely

Section 7 of the OMA was recently amended to now authorize a member of the body to attend a meeting remotely if the absence is due to an “unexpected childcare obligation.” A copy of the By-Laws showing the current allowable reasons and language was presented.

Recommended Action: That the Board of Park Commissioners amends the Board of Park Commissioners By-Laws, Chapter XI, number 10, to be as follows:

A Board member may attend a Board meeting remotely only if he or she is prevented from physically attending because of: (a) personal illness or disability; (b) employment purposes; (c) the business of the Board; (d) a family or other emergency; or (e) unexpected childcare obligation.

D. Ordinance No. 2023-03 - Declaring Surplus Property

Ordinance No. 2023-03 - Declaring Surplus Property was presented.

Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2023-03 - Declaring Surplus Property to be sold, donated, or disposed of properly.

V. *FACILITY, PARKS & PLANNING*

A. Master Plan Update Discussion

Discussion and updates were held on the following items:

1. PARC Grant Update
2. OSLAD Grant Discussion - Stahlak Park
3. Peaks Park Project
4. Homerding Park - Improvements Project and Ditch Project
5. Altman Park
6. Lucas-Berg Site
7. Veterans Memorial Park

Recommended Action: No action recommended.

B. Capital Projects Update - FY 2023-24

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects for FY 2023-24.

Recommended Action: No action recommended.

C. Purchase and Installation of Playground Equipment - Penny Park

Three options for the purchase and installation of additional equipment at Penny Park were presented.

Recommended Action: That the Board of Park Commissioners approve the purchase of playground equipment at Penny Park (Option 1) at a cost of \$28,632.28.

D. Phase I Environmental Site Assessment - Altman Park

A proposal from Environmental Consulting Group, Inc. of Elmhurst, IL (ECG) for the Phase I Environmental Site Assessment for Altman Park was presented. ECG performed the Phase I study recently for Homerding Park and their report was very satisfactory. For the consideration in requesting ECG to conduct a second study, they reduced the price considerably from what this area would normally cost.

Recommended Action: That the Board of Park Commissioners accept the proposal from Environmental Consulting Group, Inc. of Elmhurst, IL for the Phase I Environmental Site Assessment for Altman Park at a cost of \$1,800.00.

E. OSLAD Grant Program Resolution of Authorization - Stahlak Park Improvements

A resolution authorizing the application for support through the OSLAD Grant Program was presented. The resolution authorizes the Board's commitment to an application being submitted for improvements made to Stahlak Park.

Recommended Action: That the Board of Park Commissioners approves the OSLAD Grant Program Resolution of Authorization for Stahlak Park improvements.

F. Professional Design and Construction Services - Homerding Park Project

The proposal from Design Perspectives for design and construction services for Homerding Park was presented. The costs for these services were included in the grant award.

Recommended Action: That the Board of Park Commissioners approves the Professional Design and Construction Agreement with Design Perspectives for these services related to the Homerding Park project.

G. Parks Department Update

The Parks Department Report was included in the meeting information and presented by Superintendent of Parks Piszczek

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

The Recreation Department Report was included in the meeting information and presented by Superintendent of Recreation Analitis

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

There was no Unfinished Business.

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:39 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board