



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Room 101/103 - Worth, IL

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

October 21, 2020

7:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:04 p.m. by President Paula Marr.

II. ROLL CALL

It was moved by Paula Marr, seconded by Dan Feltz to allow Mike McElroy, Park Commissioner, and Matt Urban, Park Commissioner, to participate in the Regular Meeting via audio conference. Motion was approved 3-0.

Park Commissioners Present: Paula Marr, Mike McElroy (via audio conference), Melissa Brancato, Dan Feltz and Matt Urban (via audio conference).

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Brian Piszczek, Superintendent of Parks; Stephanie Analitis, Recreation Supervisor; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting – September 16, 2020

B. Minutes of the Regular Board Meeting – September 16, 2020

C. Disbursements - September Totaling: \$ 24,741.10

D. Payroll	Totaling:	\$ 38,583.06
• September 24, 2020:		\$ 19,125.80
• October 8, 2020:		\$ 19,457.26

E. Financial Reports

It was moved by Matt Urban, seconded by Paula Marr to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President Paula Marr shared the details of the Annual Veterans Day Memorial Service for Sunday, November 1, 2020 with the Board.

B. Public Recognition

President Paula Marr and the Park Board recognized Kelly Pezdek, Finance and Human Resources Manager for her role in the Park District being awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada. This is the 5th year in a row that the Park District has received this honor.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Annual Audit - FY 2019-20

It was moved by Melissa Brancato, seconded by Mike McElroy that the Board of Park Commissioners approve to place on file the Annual Audit for the Park District, reflecting financial operations during the fiscal year May 1, 2019-April 30, 2020. Motion was approved 5-0.

2. Annual Treasurer's Report/Statement of Receipts & Disbursements - FY 2019-20

It was moved by Mike McElroy, seconded by Melissa Brancato that the Board of Park Commissioners approves the Annual Treasurer's Report/Annual Statement of Receipts and Disbursements – FY 2019-20 and directs the report to be filed accordingly with the Clerks of Cook County. Motion was approved 5-0.

3. Timeline for Operations Budget - FY 2021-22

It was moved by Paula Marr, seconded by Matt Urban that the Board of Park Commissioners approves the Timeline for Operations Budget - FY 2021-22. Motion was approved 4-1.

4. Resolution No. 2020-03 - IGA Cook County Coronavirus Relief Funds

It was moved by Mike McElroy, seconded by Paula Marr that the Board of Park Commissioners approves Resolution No. 2020-03 of the Worth Park District approving an Intergovernmental and Subrecipient Agreement with the County of Cook, Illinois for Coronavirus Relief Funds in the allocation amount of \$5,000.00. Motion was approved 5-0.

5. Release of Employee Wage Freeze

It was moved by Dan Feltz, seconded by Matt Urban that the Board of Park Commissioners release the regular and full-time employee wage freeze (action of April 15, 2020) to include retroactive pay to May 1, 2020. Motion was approved 5-0.

B. Facilities, Parks and Planning

No Recommended Action

C. Recreation

No Action Recommended

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented by Recreation Supervisor Analitis.

B. Parks

The Parks Report was included in the board meeting information and presented by Superintendent of Parks Piszczek.

C. Administration

The Administration Report was included in the board meeting information and presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

Commissioner Mike McElroy gave an update on the Lions Club bridge project, stating that this project is on hold for the time being due to COVID-19.

XI. EXECUTIVE SESSION

It was moved by Paula Marr, seconded by Mike McElroy to enter Executive Session for the purpose of Personnel, 5 ILCS 120/2(c)(1). Motion was approved 5-0.

The Executive Session began at 7:50 p.m.

XII. RECONVENE REGULAR MEETING

It was moved by Melissa Brancato, seconded by Mike McElroy to reconvene the Regular Meeting. Motion was approved 5-0.

The Regular Meeting reconvened at 8:27 p.m.

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Paula Marr, seconded by Melissa Brancato to adjourn the Regular Board Meeting at 8:27 p.m. Motion was approved 5-0.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board