



Charles M. Christensen Terrace Centre - 11500 S Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

March 26, 2026

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:00 p.m. by President Donald Dambek.

II. ROLL CALL

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: Mike McElroy (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole Meeting - February 19, 2026

Regular Meeting - February 19, 2026

The January disbursements totaling \$71,122.75; the income statement through February 28, 2026; P-card expenses of \$8,571.46 for January 2026; and payroll of \$101,165.48 for

the periods ending February 19, 2026, March 5, 2026, and March 19, 2026, were reviewed by the Board.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

V. ADMINISTRATION, FINANCE & LIABILITY

A. Agency/Department Goals - FY 2026-27

A compilation of goals devised by staff for FY 2026-27 was presented. The Park District should have a set of comprehensive agency goals which reflect the relationship with the mission statement and provide an overall direction it should be pursuing.

The Park District should have departmental goals, which are taken into consideration and are related to the mission statement. The department goals are divided into long-term (2-5 years) and short-term (1 year).

As part of the budget process, the Park Board is to review the goals and offer any input to staff regarding. The goals for the present fiscal year will be evaluated at the conclusion of the fiscal year.

Commissioner Roberts stated that she is still compiling “Board goals,” which will be included in the document presented to the public.

Recommended Action: That the Board of Park Commissioners approves the Agency and Department Goals (long-term and short-term) as part of the budget process for FY 2026-27. The “Board Goals” will be included and formally approved in April.

VI. FACILITY, PARKS & PLANNING

A. Capital Projects Update - FY 2025-26

Director of Parks and Recreation presented an update on the capital projects for FY 2025-26.

Recommended Action: No action recommended.

B. Change Order #1 - Stahlak Park Improvements (OSLAD)

A change order request from Landworks, Ltd. for the Stahlak Park improvements was presented. The change order reduces the original contract amount primarily due to a change in the Challenge Course location and size of the course resulting in less concrete and stone, some additional seeding, and the reduction of receptacles in the shelter.

Discussion was held regarding the decrease in receptacles. It was the consensus of the Board to select a mid-number of receptacles, remove this item from the current change order, and have a different change order submitted for such.

Recommended Action: That the Board of Park Commissioners approves Change Order #1 for the Stahlak Park improvements (OSLAD) minus the reduction of 4 GFI receptacles on shelter column 1 for a total change order amount of (\$968.87).

C. Professional Design Services Contract - Gale Moore Park Improvements (OSLAD)

The proposed contract for design and development services for Gale Moore Park was presented. Approximately 80% of these costs are included in the grant award. The civil engineering and soil boring costs (and company information) were included in the contract and will be considered when the project is closer and additional quotes are received from other companies to compare.

Recommended Action: That the Board of Park Commissioners enter into a design and development services contract with Design Perspectives, Inc. for the Gale Moore Park improvements project at a cost not to exceed \$24,000.00.

D. Professional Design Services Contract for Design Services and OSLAD Grant Assistance - Worthwoods Park

The contract/agreement for services by Design Perspectives for the Worthwoods Park design and OSLAD Grant Assistance was presented.

Recommended Action: That the Board of Park Commissioners enter into a design and grant assistance contract with Design Perspectives, Inc. for the Worthwoods Park improvements project at a cost not to exceed \$10,000.00.

E. Parks Department Update

The Parks Department Report was included in the meeting information and presented by Superintendent of Parks Piszczek.

Recommended Action: No action recommended.

VII. RECREATION

A. Terrace Centre Rental Rates - FY 2026-27

The proposed rental rates for the Terrace Centre, effective May 1, 2026, were presented. The rates proposed did not increase from the previous year's rates.

Recommended Action: That the Board of Park Commissioners approves the Terrace Centre Rental Rates for FY 2026-27.

B. Field Reservation Rates - FY 2026-27

The proposed field reservation rates, effective May 1, 2026, were presented. The rates proposed did not increase from the previous year's rates.

Recommended Action: That the Board of Park Commissioners approves the Field Reservation Rates for FY 2026-27.

C. Shelter Reservation Rates - FY 2026-27

The proposed shelter reservation rates, effective May 1, 2026, were presented. The rates proposed did not increase from the previous year's rates.

Recommended Action: That the Board of Park Commissioners approves the Shelter Reservation Rates for FY 2026-27.

D. Recreation Department Update

The Recreation Department Report was included in the meeting information and presented by Superintendent of Recreation Analitis.

Recommended Action: No action recommended.

VIII. UNFINISHED BUSINESS

There was no Unfinished Business.

IX. NEW BUSINESS

There was no New Business.

X. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 6:48 p.m.



Donald Dambek, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board