

**WORTH PARK DISTRICT  
WORTH, ILLINOIS 60482**

**REQUEST FOR PROPOSALS**

**FOR RESTORING AND PAINTING  
ATHLETIC FIELD AND PLAYGROUND LIGHT POLES  
10707 OAK PARK AVE., WORTH, IL 60482**

The Worth Park District shall receive proposals for RESTORING AND PAINTING ATHLETIC FIELD AND PLAYGROUND LIGHT POLES

Project Description: This project is to restore and paint 6 light poles (off-street) to include the following specifications:

Four 40' steel square athletic field light poles  
Two 30' aluminum round playground light poles

1. Removal of existing rust and old paint on base cover, pole, and arms around all existing light fixtures.
2. Thoroughly clean surfaces after rust and paint are removed.
3. Prepare surfaces with rust inhibiting product or primer.
4. Paint base cover, pole, and arms around all existing light fixtures.
5. Color: White
6. Light fixtures are not to be painted.

General Information: Proposals clearly marked "Peaks Light Poles Restoration" will be received at the Worth Park District, 11500 S. Beloit Ave., Worth, IL until 10:00 a.m. (CST) on March 11, 2024.

Additional Information: All questions regarding this notice should be directed to Brian Piszczek, Superintendent of Parks, 11500 S. Beloit Ave., Worth, IL 60482, (708) 448-7080; [bpiszczek@worthparkdistrict.org](mailto:bpiszczek@worthparkdistrict.org).

**INSTRUCTIONS TO CONTRACTORS - RFP**

**Responsibility**

The contractor is responsible for all damage done to existing areas by his crew. The cost of repair will be the contractor's responsibility. This includes, but is not limited to fencing, trees, bleachers, signs, shelter, play lot, turf, etc.

**Site Inspections**

Contractors to receive specifications are responsible for their own site inspection. No allowances

## **INSTRUCTIONS TO CONTRACTORS - RFP (continued)**

will be made for failure to do so. Although site inspections are not mandatory, it is strongly advised that the contractor visit the project location as access to areas of the site may be difficult. The contractor is to allow for all needed restoration by crews on the project site. Examples may include truck turn around areas and passing, or transporting through the site. It is solely the contractor's responsibility to mark construction boundaries and repair any areas damaged or used by his crew.

### **Location**

The contractor shall be responsible for the locations of all underground utilities per Illinois law and will be liable for property damage done to utilities (ex. J.U.L.I.E.).

### **Inspections**

All work is to be inspected by the Superintendent of Parks and Director of Parks and Recreation before payout is to be made by the Worth Park District. If inspections are not satisfactory, payout will not be made until corrected.

### **Scheduling**

The contractor is to work with the Park District to determine a work schedule as to not interfere with scheduled events at these facilities and locations.

### **Completion Time**

All construction is to be completed on or before July 1, 2024. A charge of \$100 per calendar day for liquidated damages to the owner will be charged if all construction is not completed within the specified period. NO EXCEPTIONS will be made.

### **Subcontracting**

Items and work to be performed per this RFP shall be carried out by the company or individual proposing such items, and not in any way or form be subcontracted. If at any time this would occur, the Worth Park District reserves the right to cancel the contract, with the contractor being disqualified from receiving any payouts pertaining to the project and forfeiture of bid security (if applicable).

### **Payouts**

There shall be one payout for this project. Once the contractor is completed, the Park District will inspect all work. If everything is satisfactory, the contractor will submit to the Worth Park District a written request for this payment (invoice). The contractor will need to provide an

Illinois Department of Labor certified transcript of payroll with payment request. The payout will occur, in accordance with the Worth Park District payment procedures.

### **Insurance**

Company must provide proof of insurance with General Liability insurance coverage in the amount of \$1,000,000. Certificate of Insurance is to name the Worth Park District as an additional insured. Certificate of Insurance must be provided with bid proposal.

## **INSTRUCTIONS TO CONTRACTORS - RFP (continued)**

### **Guarantee**

Contractor shall guarantee, in writing, that all workmanship be true from defects and that any repairs to said work will be undertaken at the contractor's expense. This guarantee is to cover a period of at least 1 year. All material is to be guaranteed per the manufactured specifications.

### **Licensing**

The contractor must provide proof with bid documents that they are licensed in the State of Illinois to perform this project. When the winning contractor is awarded the job, they must provide proof of licensing to perform work within the Village of Worth as well.

### **Storage**

The contractor will be responsible for receiving, unloading and storing the necessary materials and equipment for this job. The location and manner in which any materials need to be left or stored on-site are to be determined by the Park District.

### **Prevailing Wages**

The Contractor shall comply with and be bound by any applicable local and State laws in any manner pertaining or relating to wages and claims of laborers, mechanics and other workmen, agents, or servants in any manner employed in connection with contracts involving public funds or the development or construction of public works, buildings or facilities. The Contractor will need to provide an Illinois Department of Labor certified transcript of payroll with each payment request. Compliance based on Illinois Department of Labor Prevailing Wage document. This is to be stated on a separate letter or on the written proposal. Example: Prevailing wages will be paid per Illinois Law.

### **Drug-Free Workplace**

The contractor is required to abide by and make known to their employees The Drug Free Workplace Act as required by Illinois State Law. Requirements for this act may be obtained through the Illinois Comptroller's Office, or at <http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=551&ChapterID=7>.

### **ADA Compliance**

All construction and work on this or any work for the Worth Park District is to be done in strict accordance to the AMERICANS WITH DISABILITIES ACT; TITLE II of the 2010 STANDARD, as well as the Illinois Accessibility Code. No allowances will be made for failure to do so and the contractor will be held accountable for correcting any variance. Standards available at [www.ada.gov](http://www.ada.gov) or <http://www.illinois.gov>

### **Damages and Indemnity**

The Contractor covenants and agrees that he shall be solely responsible for and will pay for all injuries, deaths, losses, damages, claims, patent claims, suits liabilities, judgments, costs and expenses, which may in anywise accrue against the Worth Park District, its Commissioners, officers, agents and employees, arising out of or in consequence of the performance of this work by the Contractor, his agents, employees, or workman, or which may in anywise result there from.

## **INSTRUCTIONS TO CONTRACTORS - RFP (continued)**

The Contractor hereby agrees to defend, indemnify, and hold harmless the Worth Park District, its Commissioners, officers, agents and employees, against all injuries, death, losses, damages, claims, patent claims, suits against all injuries, death, losses, damages, claims, patent claims, suits liabilities, judgments, costs and expenses, which may in anywise accrue against the Worth Park District, its Commissioners, officers, agents and employees, arising out of or in consequence of the performance of this work by the Contractor, his agents, employees, or workmen, or which may in anywise result there from, and the Contractor shall, at his own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Worth Park District, its Commissioners, officers, agents and employees, in any such action, the Contractor shall at his own expense, satisfy and discharge the same. The Contractor expressly understands and agrees that any performance bond or insurance protection required by its contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Worth Park District, its Commissioners, agents and employees, as herein provided.

The Contractor further agrees that so much of the money due him under and by virtue of this Contract as shall be considered necessary by the Board of Commissioners of the Park District, may be retained by the Worth Park District to protect itself against loss until such claims, suits or judgments shall have been settled, and evidence to that effect shall have been furnished to the satisfaction of the Board of Commissioners of the Worth Park District.

### **Equal Employment Opportunity Clause**

The Contractor shall abide by and comply with all applicable local and State laws relating to fair employment practices and prohibiting discrimination in employment contracts involving public funds, the construction or development of public buildings, works or facilities. The Contractor certifies that to the best of its knowledge, no officer or employee has been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has any officer or employee made an admission of guilt of such conduct which is a matter of record.

### **Installation Procedures**

Installation procedures shall be equal to or better than any and all specifications.

*This signed document is to be included with the submitted proposal.*

**Receipt of Park District's Instructions to Contractors**

I, \_\_\_\_\_, have received and reviewed the "Instructions to  
(Print Name)

Contractors." My signature below indicates that I understand all of the terms set forth in the instructions, that the Contractor hereby acknowledges receipt of the Instructions and that the Contractor agrees to abide by all the terms specified in the Instructions.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_