



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 101/103

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

July 21, 2021

6:00 p.m.

MINUTES

I. *CALL TO ORDER* - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

II. *ROLL CALL*

Park Commissioners Present: Mike McElroy Melissa Nagel and Donald Dambek.

Park Commissioners Absent: Paula Marr (excused); and Matt Urban (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None.

III. *VISITOR AND CITIZEN COMMENTS*

There were no visitors or citizens comments.

IV. *ADMINISTRATION, FINANCE & LIABILITY*

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole Meeting - June 16, 2021

Regular Meeting - June 16, 2021

The June disbursements totaling \$31,094.03 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Board of Commissioners By-Laws

Input received from the Board of Commissioners over the past month was reviewed and discussed. A final document will be presented in August for consideration of approval.

Recommended Action: No action recommended.

C. ADA Transition Plan Review

Superintendent of Parks Piszczek presented the updated ADA Transition Plan, highlighting all park areas and tasks to be performed.

Recommended Action: No action recommended.

D. Banking Services

Finance and Human Resources Manager Pezdek presented and lead discussion on the Park District's banking services.

Recommended Action: No action recommended.

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update

Director of Parks and Recreation O'Shaughnessy presented the progress of the Master Plan Update outlining the following tasks that are completed or ongoing:

Task A:	Demographic Trend Analysis	Completed
Task B:	Parks Inventory	Completed
Task C:	Community Input Meeting	August 4
Task D:	General Population Opt-In On-Line Survey	Ongoing
Task E:	Park Staff Visioning On-Line Survey	Completed
	Park Staff Visioning Meeting	July 22
Task F:	Park Board Visioning On-Line Survey	Ongoing
	Park Board Visioning Meeting	July 28
Task G:	Recreation Program Review & Trend Performance Analysis	Ongoing

Recommended Action: No action recommended.

B. Security Camera- Homerding Park

Director of Parks and Recreation O'Shaughnessy presented two proposals and data sheets for a security camera at Homerding Park. One is the original proposal with the second proposal based on feedback received. The second proposal is considerably higher in cost. The first proposal is the similar type of camera that was installed at Gale Moore Park, which has been very satisfactory in securing this area.

Recommended Action: That the Board of Park Commissioners accepts the proposal from NTI for the security camera installation at Homerding Park at a cost of \$5,998.30.

C. Ordinance No. 2021-04 - Declaring Surplus Property

Superintendent of Parks Piszczek presented the ordinance which listed the John Deere Wide Area Mower (WAM).

Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2021-04 - Declaring Surplus Property to be sold, donated, or disposed of properly.

D. Capital Projects Update

The capital projects for FY 2021-22 were reviewed.

Recommended Action: No action recommended.

E. Parks Department Update

Superintendent of Parks Piszczek presented an update of the Parks Department.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

Superintendent of Recreation Analitis presented an update of the Recreation Department.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

There was no Unfinished Business.

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:20 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board