



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS  
REGULAR MEETING  
January 15, 2026  
7:00 p.m.**

***MINUTES***

***I. CALL TO ORDER*** - The meeting was called to order at 7:00 p.m. by President Donald Dambek.

***II. ROLL CALL***

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, Melissa Nagel, and Mike McElroy.

Park Commissioners Absent:

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation/Acting Secretary.

Visitors Present: None

***III. PLEDGE OF ALLEGIANCE***

The Pledge of Allegiance was recited.

***IV. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

***V. ADMINISTRATIVE MATTERS/CONSENT AGENDA***

A. Minutes of the Committee of the Whole Meeting - December 18, 2025

B. Minutes of the Regular Meeting - December 18, 2025

C. Disbursements - December                      Totaling:                      \$ 120,760.79

D. Payroll    Totaling:                      \$ 67,225.36

    • December 25, 2025:                                      \$ 35,394.10

    • January 8, 2026:   \$ 31,831.26

E. Financial Reports

**It was moved by Mike McElroy, seconded by Kari Lynn Kickes to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.**

***VI. PRESIDENT'S REPORT***

A. Correspondence

There was no correspondence.

B. Public Recognition

There was no public recognition

***VII. COMMITTEE REPORTS/ACTION***

A. Administration, Finance & Liability

1. Board of Park Commissioners Operations Manual

**It was moved by Mike McElroy, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Board of Park Commissioners Operations Manual pending any edits to the document. Motion was approved 5-0.**

2. Service Animals Policy

**It was moved by Melissa Nagel, seconded by Mike McElroy that the Board of Park Commissioners approves the Service Animals Policy with the edited language of "ADA approved animal." Motion was approved 5-0.**

3. Mobility Devices Policy

**It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners approves the Mobility Devices Policy. Motion was approved 5-0.**

B. Facilities, Parks and Planning

**No Action Recommended**

C. Recreation

**No Action Recommended**

***VIII. DEPARTMENT REPORTS***

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

***IX. UNFINISHED BUSINESS***

There was no Unfinished Business.

***X. NEW BUSINESS***

There was no New Business.

***XI. EXECUTIVE SESSION***

There was no Executive Session.

***XII. RECONVENE REGULAR MEETING***

***XIII. ADJOURNMENT OF REGULAR MEETING***

**It was moved by Melissa Nagel, seconded by Kari Lynn Fickes to adjourn the Regular Board Meeting at 7:53 p.m. Motion was approved 5-0.**



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Donald Dambek, President  
Board of Park Commissioners



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Robert O'Shaughnessy  
Director of Parks and Recreation  
Acting Secretary to the Board