



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
May 18, 2023
6:30 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:39 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting - April 20, 2023

B. Minutes of the Regular Meeting - April 20, 2023

C. Disbursements - April Totaling: \$ 46,897.79

D. Payroll Totaling: \$ 46,452.99

- April 20, 2023: \$ 23,026.83
- May 4, 2023: \$ 23,426.16

E. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President McElroy referred the Board to the correspondence that included a letter from the IAPD awarding the Park District a PowerPlay grant for \$1,000; a letter from PDRMA awarding the Park District \$500 for its Risk Management Review; an e-mail from Mike Adams, Executive Director of the Woodridge Park District, introducing himself as the Park District's Accreditation mentor.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Operations Budget - Final FY 2023-24

It was moved by Melissa Nagel, seconded by Donald Dambek that the Board of Park Commissioners adopts the Operations Budget - Final FY 2023-24. Motion was approved 5-0.

2. Ordinance No. 2023-02- Budget and Appropriation Ordinance

It was moved by Kari Lynn Fickes, seconded by Donald Dambek that the Board of Park Commissioners adopt Ordinance No. 2023-02- Budget and Appropriation Ordinance and direct appropriate staff to file a certified copy of the ordinance with the Cook County Clerk within 30 days of adoption. Motion was approved 5-0.

B. Facilities, Parks and Planning

1. Award of Contract - Peaks Park Improvements (OSLAD grant project)

It was moved by Donald Dambek, seconded by Kari Lynn Fickes that the Board of Park Commissioners award the Peaks Park Improvements construction contract to D&J Landscapes of Shorewood, IL at a not to exceed contract cost of \$208,462.81. Motion was approved 5-0.

2. Alternate Award for Asphalt- Peaks Park Improvement (OSLAD grant project)

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners award the alternate proposal of asphalt for the Peaks Park Improvement project to Matthew Paving, Inc. of Oak Lawn, IL at a cost of \$29,100.00. Motion was approved 5-0.

3. Alternate Award for Shelter- Peaks Park Improvement (OSLAD grant project)

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts that the Board of Park Commissioners award the alternate proposal of a shelter for the Peaks Park Improvement project to RCP Shelters, Inc. of Westmont, IL at a cost of \$33,746.94. Motion was approved 5-0.

4. Landscaping Services Contract - Veterans Memorial Park

It was moved by Kari Lynn Fickes, seconded by Donald Dambek that the Board of Park Commissioners approves the agreement for landscaping services at the Veterans Memorial to be performed by Straightline Landscaping of Homer Glen, IL. The payment for these services will be paid (donated) by the Marrs-Meyer American Legion Post #991. Motion was approved 5-0.

5. Memorandum of Understanding- American Legion Post #991

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts That the Board of Park Commissioners enter into a Memorandum of Understanding with the Marrs-Meyer American Legion Post #991 for landscaping services of the Veterans Memorial Park. Motion was approved 5-.0.

C. Recreation

No Action Recommended

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

A. Elections

1. President

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes to appoint Mike McElroy as President of the Board of Park Commissioners. Motion was approved 5-0.

2. Vice President

It was moved by Mike McElroy, seconded by Kari Lynn Fickes to appoint Melissa Nagel as Vice President of the Board of Park Commissioners. Motion was approved 5-0.

3. Treasurer

It was moved by Kari Lynn Fickes, seconded by Melissa Nagel to appoint Donald Dambek as Treasurer of the Board of Park Commissioners. Motion was approved 5-0.

4. Alternate Treasurer

It was moved by Donald Dambek, seconded by Melissa Nagel to appoint Rebecca Roberts to Alternate Treasurer of the Board of Park Commissioners. Motion was approved 5-0.

B. Appointments

1. Director of Parks and Recreation

It was moved by Melissa Nagel, seconded by Donald Dambek that the Board of Park Commissioners appoint Robert O'Shaughnessy as the Director of Parks and Recreation for the Worth Park District. Motion was approved 5-0.

2. Park District Law Firm

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners appoints the firm Louis F. Cainkar, Ltd. to provide legal services to the Worth Park District. Motion was approved 5-0.

3. Ethics Officer

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation as the Ethics Officer for the Worth Park District. Motion was approved 5-0.

4. Freedom of Information Act (FOIA) Officer

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation as the Freedom of Information Act (FOIA) Officer for the Worth Park District. Motion was approved 5-0.

5. Open Meetings Act (OMA) Officers

Recommended Action: That the Board of Park Commissioners appoint Kari Lynn Fickes, Commissioner and Kelly Pezdek, Finance and Human Resources Manager, as the Open Meetings Act (OMA) Officers for the Worth Park District. Motion was approved 5-0.

6. Secretary to the Board

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners appoints Kelly Pezdek, Finance and Human Resources Manager, as the Secretary to the Board of Park Commissioners. Motion was approved 5-0.

C. Committees

1. Administration, Finance & Liability
2. Facility, Parks & Planning
3. Recreation

It was moved by Kari Lynn Fickes, seconded by Melissa Nagel that the Board of Park Commissioners establish three working committees of the Board: (1) Administration, Finance & Liability; (2) Facility, Parks & Planning; and (3) Recreation to meet one time per month as a Committee of the Whole. Motion was approved 5-0.

XI. EXECUTIVE SESSION

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners enter Executive Session for the purpose of Personnel (individuals), 5 ILCS 120/2(c)(1). Motion was approved 5-0.

The Executive Session began at 8:19 pm.

XII. RECONVENE REGULAR MEETING

It was moved by Kari Lynn Fickes, seconded by Melissa Nagel to reconvene the Regular Board Meeting at 8:38pm. Motion was approved 5-0.

- A. Collective Bargaining Agreement between Worth Park District and Service employees International Union Local 73 - For the Parks Department.

It was moved by Kari Lynn Fickes, seconded by Mike McElroy that the Board of Park Commissioners ratifies the Collective Bargaining Agreement between Worth Park District and Service Employees International Union Local 73 - For the Parks Department. Motion was approved 5-0.

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Kari Lynn Fickes, seconded by Donald Dambek to adjourn the Regular Board Meeting at 8:40 p.m. Motion was approved 5-0.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board