



Helen Goy Center - 10707 S Oak Park Ave. - Worth, IL

**BOARD OF PARK COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING**

**April 16, 2026**

**6:00 p.m.**

***MINUTES***

- I. CALL TO ORDER*** - The meeting was called to order at 6:00 p.m. by President Donald Dambek.

**With a quorum present, it was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners allow Melissa Nagel to attend the Committee of the Whole meeting remotely. Motion was approved 3-0.**

***II. ROLL CALL***

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel (remote attendance).

Park Commissioners Absent: Mike McElroy.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None.

Guests Present: Marina Uher, Superintendent of Recreation, SWSRA; and Patti Swiney, Office Manager, SWSRA.

***III. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

***IV. SWSRA UPDATE AND SENSORY ROOM PRESENTATION***

Marina Uher and Patti Swiney of SWSRA introduced themselves and presented an update on the SWSRA operations. A tour and presentation were given on the Sensory Room.

***V. ADMINISTRATIVE MATTERS/CONSENT AGENDA***

***A. Review of Minutes and Financial Reports***

The following minutes were reviewed:

Committee of the Whole Meeting - March 26, 2026

Regular Meeting - March 26, 2026

The March disbursements totaling \$120,258.18; the income statement through March 30, 2026; P-card expenses of \$16,170.97 for February 2026; and payroll of \$33,512.47 for the period ending April 2, 2026, were reviewed by the Board.

**Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.**

***VI. ADMINISTRATION, FINANCE & LIABILITY***

***A. Operations Budget - Tentative - FY 2026-27***

The Operations Budget - Tentative for FY 2026-27 was presented. The goal of achieving a balanced budget in the Corporate and Recreation funds was accomplished. Line items will be reviewed and/or adjusted in the next 30 days prior to the final budget presentation in May.

**Recommended Action: That the Board of Park Commissioners approves the Operations Budget - Tentative - FY 2026-27.**

***B. Capital Projects - FY 2026-27***

The Capital Projects for FY 2026-26 were presented. The vast majority of the capital funds will be for OSLAD and DECO projects.

**Recommended Action: That the Board of Park Commissioners approves the Operations Budget - Tentative - FY 2026-27.**

***C. Job Descriptions - Full and Part-time Positions***

The following full and part-time positions were presented to the Board for its annual review:

Full-time Administration: Director of Parks and Recreation; Finance and Human Resources Manager; Community Relations Specialist (formerly Sponsorship and Marketing Coordinator); and Front Office Supervisor (formerly Receptionist).

Full-time Recreation: Superintendent of Recreation; Program and Facilities Supervisor (formerly Recreation Program Manager); Youth Program and Events Supervisor

(formerly Youth Coordinator); and Athletics and Rentals Supervisor (formerly Athletic Coordinator).

Full-time Parks: Superintendent of Parks; Parks Foreman, and Parks Maintainer I.

Part-time Recreation: Before & After School Counselor; Summer Camp Team Leader; Day Camp Counselor; Tiny Tot Camp Coordinator; Preschool Coordinator; Preschool Aide; Facility Attendant; Program Instructor; Special Event Staff; League Supervisor; and Bus Driver.

Part-time Parks: Parks Maintainer II; Seasonal Parks Maintainer; and Park Community Supervisor.

Some positions have received new titles to better reflect the job descriptions, and the Community Relations Specialist has been moved to the Administration Department.

**Recommended Action: That the Board of Park Commissioners approves the Park District's Job Descriptions for the specified Full and Part-time positions.**

D. Board of Park Commissioners Goals - FY 2026-27

The Board of Park Commissioners goals were reviewed. The goals will be included in the full document of goals approved in March.

**Recommended Action: That the Board of Park Commissioners approves the Board of Park Commissioners Goals - FY 2026-27.**

***VII. FACILITY, PARKS & PLANNING***

A. Capital Projects Update - FY 2025-26

Director of Parks and Recreation presented an update on the capital projects for FY 2025-26.

**Recommended Action: No action recommended.**

B. Strategic Planning Services - Altman Park

Following discussion, this item was tabled and will be deferred to a time when the top companies can meet with the Board to answer questions about their services.

**Recommended Action: That the Board of Park Commissioners tables this item to be deferred to a time when the top companies can meet with the Board to answer questions about their services.**

C. Parks Department Update

The Parks Department Report was included in the meeting information and presented

by Superintendent of Parks Piszczek.

**Recommended Action: No action recommended.**

***VIII. RECREATION***

A. Recreation Department Update

The Recreation Department Report was included in the meeting information and presented by Superintendent of Recreation Analitis.

**Recommended Action: No action recommended.**

***IX. UNFINISHED BUSINESS***

There was no Unfinished Business.

***X. NEW BUSINESS***

There was no New Business.

***XI. ADJOURNMENT***

The Committee of the Whole Meeting adjourned at 7:07 p.m.



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Donald Dambek, President  
Board of Park Commissioners



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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board