



Terrace Centre - 11500 S Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

May 16, 2024

6:00 p.m.

MINUTES

I. *CALL TO ORDER* - The meeting was called to order at 6:14 p.m. by President Mike McElroy.

II. *ROLL CALL*

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. *VISITOR AND CITIZEN COMMENTS*

There were no other visitors or citizens present.

IV. *ADMINISTRATION, FINANCE & LIABILITY*

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole - April 18, 2024

Regular Meeting - April 18, 2024

The April disbursements totaling \$37,321.58; the income statement through April 2024; P-card expenses of \$6,030.28; and payroll of \$59,856.43 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Operations Budget - Final - FY 2024-25

The Operations Budget for FY 2024-25 in its final form was presented. Following the presentation of the Tentative Budget, some adjustments were made to reflect more accurate revenues and expenses based on figures from the last fiscal year.

The budget document is the result of all key staff being involved in its creation. This budget is being proposed with the Corporate and Recreation funds as balanced budgets.

The Operations Budget is a guide and is dependent on the success of programs and services throughout the year. It is a good working tool to assist the Park District in its operations.

Recommended Action: That the Board of Park Commissioners adopts the Operations Budget - Final - FY 2024-25 in its final form.

C. Ordinance No. 2024-01 - Budget and Appropriation Ordinance

The Budget and Appropriation Ordinance was included in the meeting information and reflects the operations budget amounts as presented. As per the Illinois Park District Code, the Budget and Appropriation Ordinance (in tentative form) was posted on display and was available for public review for 30 days prior to final passage. A legal notice of the Public Hearing on the Ordinance was published in The Reporter on April 18.

Recommended Action: That the Board of Park Commissioners adopt Ordinance 2024-01 - Budget and Appropriation Ordinance and direct appropriate staff to file a certified copy of the ordinance with the Cook County Clerk within 30 days of adoption.

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update Discussion

Discussion included the following:

1. Homerding Park - Improvements Project
2. Altman Park
3. Lucas-Berg Site
4. Veterans Memorial Park

Recommended Action: No action recommended.

B. Capital Projects Update - FY 2024-25

The Capital Projects from FY 2024-25 were updated to the Board.

Recommended Action: No action recommended.

C. Parks Department Update

The Parks Department Report was included in the meeting information and presented

by Superintendent of Parks Piszczek.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

The Recreation Department Report was included in the meeting information and presented by Superintendent of Recreation Analitis.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

There was no Unfinished Business.

VIII. NEW BUSINESS

A. Elections

1. President
2. Vice President
3. Treasurer
4. Alternate Treasurer

Recommended Action: Following discussion, it was the consensus of the Board to present the slate of officers for the FY 2024-25 as follows:

Mike McElroy	President
Don Dambek	Vice-President
Rebecca Roberts	Treasurer
Kari Lynn Fickes	Alternate Treasurer

B. Appointments

1. Director of Parks and Recreation

Recommended Action: That the Board of Park Commissioners appoint Robert O'Shaughnessy as the Director of Parks and Recreation for the Worth Park District.

2. Park District Law Firm

Recommended Action: That the Board of Park Commissioners appoint the firm Louis F. Cainkar, Ltd. to provide legal services to the Worth Park District.

3. Ethics Officer

Recommended Action: That the Board of Park Commissioners appoint Robert O'Shaughnessy, Director of Parks and Recreation as the Ethics Officer for the Worth Park District.

4. Freedom of Information Act (FOIA) Officer

Recommended Action: That the Board of Park Commissioners appoint Robert O'Shaughnessy, Director of Parks and Recreation as the Freedom of Information Act (FOIA) Officer for the Worth Park District.

5. Open Meetings Act (OMA) Officers

Recommended Action: That the Board of Park Commissioners appoint Rebecca Roberts, Commissioner and Kelly Pezdek, Finance and Human Resources Manager, as the Open Meetings Act (OMA) Officers for the Worth Park District.

6. Secretary to the Board

Recommended Action: That the Board of Park Commissioners appoint Kelly Pezdek, Finance and Human Resources Manager, as the Secretary to the Board of Park Commissioners.

C. Committees

1. Administration, Finance & Liability
2. Facility, Parks & Planning
3. Recreation

Recommended Action: That the Board of Park Commissioners establish three working committees of the Board: (1) Administration, Finance & Liability; (2) Facility, Parks & Planning; and (3) Recreation to meet one time per month as a Committee of the Whole.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:16 p.m.



Mike McElroy, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board