



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

May 19, 2022

6:00 p.m.

MINUTES

- I. *CALL TO ORDER*** - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

It was moved by Kari Lynn Fickes, seconded by Donald Dambek to allow Commissioner Rebecca Roberts to participate in the meeting via remote means. Motion was approved 4-0.

II. *ROLL CALL*

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts (via remote means) and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: Terry Mahaffay, Commander of the American Legion Marris-Meyer Post #991 and Bethanne Lode of the American Legion Marris-Meyer Post 991 Women's Auxiliary.

III. *VISITOR AND CITIZEN COMMENTS*

There were no comments from the visitors present.

Terry Mahaffay of the American Legion and Bethanne Lode of the American Legion Auxiliary presented the Park Board with checks to contribute to the restoration of the POW-MIA mural at the Veterans Memorial Park. The mural was restored by Worth resident, Mark Vancura.

IV. *ADMINISTRATION, FINANCE & LIABILITY*

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole - April 21, 2022

Regular Meeting - April 21, 2022

The April disbursements totaling \$55,119.50 and the income statement through April 30, 2022 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Operations Budget - Final - FY 2022-3

Director of Parks and Recreation O'Shaughnessy presented the Operations Budget for FY 2022-23 in its final form. Following the last presentation, some adjustments were made to reflect more accurate revenues and expenses based on figures from the last fiscal year. The final budget was proposed with the Corporate and Recreation funds being balanced budgets.

The Operations Budget is only a guide and is dependent on the success of programs and services throughout the year. Coming out of an abnormal year, staff is confident that it is a good working tool that will assist the Park District with the flexibility to adjust as the current situation is monitored.

Recommended Action: That the Board of Park Commissioners adopts the Operations Budget - Final - FY 2022-23 in its final form.

C. Ordinance No. 2022-01- Budget and Appropriation Ordinance

The Budget and Appropriation Ordinance reflecting the operations budget amounts was presented. As per the Illinois Park District Code, the Budget and Appropriation Ordinance (in tentative form) must be posted on display and be available for public review for 30 days prior to final approval. A public notice must then be published at least one week prior to the Public Hearing on the Ordinance. The public notice was published in the Reporter on May 5.

Recommended Action: That the Board of Park Commissioners adopt Ordinance 2022-01 - Budget and Appropriation Ordinance and direct appropriate staff to file a certified copy of the ordinance with the Cook County Clerk within 30 days of adoption.

D. First Amendment - Intergovernmental Agreement - Village of Worth - Exchange of Services

The recommended first amendment is to change the annual meeting from being held January 1 - February 1 to March 1 - April 1.

Recommended Action: That the Board of Park Commissioners approves the First Amendment to the Intergovernmental Agreement - Village of Worth - Exchange of Services to reflect the Annual Meeting to be held between March 1 and April 1.

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update Discussion

Discussion was held on a future referendum. There was some concern to proposing it

on the ballot during this climate of economic uncertainty. It was suggested to gauge the interest from other government bodies. Efforts will be made to schedule a joint meeting with the Village Trustees to further this dialogue.

Recommended Action: No action recommended.

B. Capital Projects Update - FY 2022-23

Director of Parks and Recreation O'Shaughnessy presented the new list of capital projects for FY 2022-23, which will be updated and summarized monthly.

Recommended Action: No action recommended.

C. ARPA Funds Discussion

Director of Parks and Recreation O'Shaughnessy reported on his meeting with Village President Werner regarding the ARPA Funds.

Recommended Action: No action recommended.

D. Veterans Memorial Park Improvements Update

Director of Parks and Recreation O'Shaughnessy reported on the improvements to the park to include the restoration of the POW-MIA mural and the painting of the letters on the monument, podium, benches and bricks.

Recommended Action: No action recommended.

E. Flooring Purchase/Installation - RAS Room and Multi-Purpose Room

Three (3) quotes were received for the purchase and installation of new flooring for the RAS Room and the adjacent multi-purpose room. The summary of quotes was presented by Finance and Human Resources Manager Pezdek:

Carpet Crafters and Floor - Alsip, IL	\$20,140.00
Checklist Construction Services - Mokena, IL	\$20,800.00
Landmark Flooring - Tinley Park, IL	\$20,980.00

The carpet will be removed permanently from the RAS Room and both rooms will have similar flooring.

Recommended Action: That the Board of Park Commissioners approves the proposal for the flooring purchase and installation of the RAS Room and Multi-Purpose Room from Carpet Crafters and Flooring of Alsip, IL at a cost of \$20,140.00

F. Service Agreement - Stanley Access Technologies

The Service Agreement with Stanley Access Technologies for the inspection and maintenance of the main entrance doors at the Terrace Centre was presented. Continuing this agreement does save the Park District money in service and maintenance costs. A 3-Year agreement with locked-in rates was presented.

Recommended Action: That the Board of Park Commissioners enter into a Service Agreement (three year) with Stanley Access Technologies of Elgin, IL for inspection and maintenance services of the main entrance doors of the Park District Terrace Centre.

G. Parks Department Update

The Parks Department Report was included in the meeting information.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

The Recreation Department Report was included in the meeting information.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

President McElroy thanked Vice-President Nagel for her help in his absence running the April Meeting.

VIII. NEW BUSINESS

A. Elections

1. President
2. Vice President
3. Treasurer
4. Alternate Treasurer

Following discussion, a new slate of officers was determined for the Park Board of Commissioners for the next fiscal year.

Recommended Action: That the Board of Park Commissioners seats the following as officers for the FY 2022-23:

President	Mike McElroy
Vice-President	Melissa Nagel
Treasurer	Donald Dambek
Alternate Treasurer	Rebecca Roberts
Commissioner	Kari Lynn Fickes

B. Appointments

1. Director of Parks and Recreation

Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy as the Director of Parks and Recreation for the Worth Park District.

2. Park District Law Firm

Recommended Action: That the Board of Park Commissioners appoints the firm Louis F. Cainkar, Ltd. to provide legal services to the Worth Park District.

3. Ethics Officer

Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation, as the Ethics Officer for the Worth Park District.

4. Freedom of Information Act (FOIA) Officer

Recommended Action: That the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation, as the Freedom of Information Act (FOIA) Officer for the Worth Park District.

5. Open Meetings Act (OMA) Officers

Recommended Action: That the Board of Park Commissioners appoints Kari Lynn Fickes, Commissioner, and Kelly Pezdek, Finance and Human Resources Manager, as the Open Meetings Act (OMA) Officers for the Worth Park District.

6. Secretary to the Board

Recommended Action: That the Board of Park Commissioners appoints Kelly Pezdek, Finance and Human Resources Manager, as the Secretary to the Board of Park Commissioners.

C. Committees

1. Administration, Finance & Liability
2. Facility, Parks & Planning
3. Recreation

Recommended Action: That the Board of Park Commissioners establish three working committees of the Board: (1) Administration, Finance & Liability; (2) Facility, Parks & Planning; and (3) Recreation to meet one time per month as a Committee of the Whole.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:18 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Secretary to the Board