

Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

## BOARD OF PARK COMMISSIONERS REGULAR MEETING August 17, 2023 6:30 p.m.

# **MINUTES**

*I. CALL TO ORDER* - The meeting was called to order at 7:47 p.m. by President Mike McElroy.

### II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

# III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

#### IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

#### V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Committee of the Whole Meeting July 20, 2023
- B. Minutes of the Regular Meeting July 20, 2023

C. Disbursements - July	Totaling:	\$ 52,338.85
D. Payroll	Totaling:	\$ 66,851.04
<ul><li>July 27, 2023:</li><li>August 10, 2023:</li></ul>		33,505.22 33,345.82

#### E. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

## VI. PRESIDENT'S REPORT

A. Correspondence

There was no Correspondence.

B. Public Recognition

There was no Public Recognition.

### VII. COMMITTEE REPORTS/ACTION

- A. Administration, Finance & Liability
  - 1. Board of Park Commissioners By-Laws Revision- Chapter XI. Participation in Board Meetings Remotely.

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes that the Board of Park Commissioners amends the Board of Park Commissioners By-Laws, Chapter XI, number 10, to be as follows:

A Board member may attend a Board meeting remotely only if he or she is prevented from physically attending because of: (a) personal illness or disability; (b) employment purposes; (c) the business of the Board; (d) a family or other emergency; or (e) unexpected childcare obligation. Motion was approved 5-0.

2. Ordinance No. 2023-03- Declaring Surplus Property

It was moved by Kari Lynn Fickes, seconded by Donald Dambek that the Board of Park Commissioners approves Ordinance No. 2023-03 - Declaring Surplus Property to be sold, donated, or disposed of properly. Motion was approved 5-0.

- B. Facilities, Parks and Planning
  - 1. Purchase of Playground Equipment- Penny Park

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts that the Board of Park Commissioners approve the purchase of playground equipment at Penny Park (Option 1) at a cost of \$28,632.28. Motion was approved 5-0.

2. Phase I Environmental Site Assessment-Altman Park

It was moved by Donald Dambek, seconded by Rebecca Roberts That the Board of Park Commissioners accept the proposal from Environmental Consulting Group, Inc. of Elmhurst, IL for the Phase I Environmental Site Assessment for Altman Park at a cost of \$1,800.00. Motion was approved 5-0.

3. OSLAD Grant Program Resolution of Authorization- Stahlak Park Improvements

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes That the Board of Park Commissioners approves the OSLAD Grant Program Resolution of Authorization for Stahlak Park improvements. Motion was approved 5-0. 4. Professional Design and Constructions Services- Homerding Park

It was moved by Donald Dambek, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the Professional Design and Construction Agreement with Design Perspectives for these services related to the Homerding Park project. Motion was approved 5-0.

C. Recreation

No Action Recommended

# VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

## IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

# XI. EXECUTIVE SESSION

XII. RECONVENE REGULAR MEETING

# XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Donald Dambek, seconded by Rebecca Roberts to adjourn the Regular Board Meeting at 8:32 p.m. Motion was approved 5-0.

Mike McElroy, President Board of Park Commissioners Kelly Pezdek Finance and Human Resources Manager Secretary to the Board