



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING
December 15, 2022
6:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation/Acting Secretary to the Board; and Stephanie Analitis, Superintendent of Recreation.

Visitors Present: Coni Ryan, Preschool Coordinator.

III. VISITOR AND CITIZEN COMMENTS

Coni Ryan, Preschool Coordinator, was recognized by the Board for her 5-years of service to the Park District.

IV. ADMINISTRATION, FINANCE & LIABILITY

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole - November 17, 2022

Regular Meeting - November 17, 2022

The October disbursements totaling \$46,939.94, the income statement through October 31, 2022, P-card expenses of \$9,161.17 and payroll of \$46,079.11 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Agency/Department Goals Review - FY 2021-22

The agency/department goals from FY 2021-22 were reviewed by the Park Commissioners. The Board was pleased with the results of the goals and the detail explaining each one.

Recommended Action: No action recommended.

- C. Resolution No. 2022-04 - Requesting That A Proposal To Increase The Limiting Rate Under The Property Tax Extension Limitation Law Be Placed On The Ballot at the April 4, 2023 Consolidated Election

The resolution was reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners adopts Resolution No. 2022-04 that a proposal to increase the limiting rate under the Property Tax Extension Limitation Law be placed on the ballot at the April 4, 2023 Consolidated Election.

- D. 2023 Board of Park Commissioners Meeting Schedule

The 2023 Meeting Schedule was reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the 2023 Meeting Schedule as presented.

V. FACILITY, PARKS & PLANNING

- A. Master Plan Update Discussion

There was no discussion.

Recommended Action: No action recommended.

- B. Capital Projects Update - FY 2022-23

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects for FY 2022-23.

Recommended Action: No action recommended.

- C. Homerding Park Ditch Project

Director of Parks and Recreation O'Shaughnessy reported the project continues under the guise of the MWRD, and there has been no progress in the past 30 days. The bridge was placed back with a culvert installed below. No communications have been received from the Village regarding the project.

Recommended Action: It was recommended to contact the MWRD directly for any progress updates.

- D. Altman Park Update

Director of Parks and Recreation O'Shaughnessy reported that that both "Letters of Intent" (from the Village and Park District) have been submitted to the MWRD, which will generate the process of the lease transfer. In the ensuing months, the following will need to be accomplished:

- (1) Boundary surveys conducted
- (2) Environmental tests conducted
- (3) The ditch project to not be in violation.

Recommended Action: No action recommended

E. Parks Department Update

Superintendent Brian Piszczek was not present at the meeting (vacation) but a written report was provided for the Park Commissioners' review.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

Superintendent of Recreation Analitis presented an update of the Recreation Department.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

A. Park/Field Name Request

The Park Commissioners were provided with policies from neighboring park districts showing their procedures/guidelines for park and facility name requests. The Board was agreeable that any policy should be stringent on requests and not allow room for setting precedents.

Recommended Action: To pursue the development of a policy (large structures) that focuses on contributions to the Park District (financially or service-related), and a set number of years for consideration given to former Park Commissioners. It was also recommended that the policy include the Board's discretion for names requested for smaller areas or amenities (i.e. benches).

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:18 p.m.

Mike McElroy, President
Board of Park Commissioners

Robert O'Shaughnessy
Director of Parks and Recreation
Acting Secretary to the Board