



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

February 17, 2022

6:00 p.m.

MINUTES

I. *CALL TO ORDER* - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

II. *ROLL CALL*

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek and Rebecca Roberts.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None.

III. *VISITOR AND CITIZEN COMMENTS*

There were no visitors or citizens present.

IV. *ADMINISTRATION, FINANCE & LIABILITY*

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole Meeting - January 19, 2022

Regular Meeting - January 19, 2022

The January disbursements totaling \$62,770.68 and payroll from January 27, 2022 February 10, 2022 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes, Financial Reports and Payroll as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Agency and Department Goals - FY 2022-23

A compilation of goals devised by staff for the next FY 2022-23 was presented. The Park District should have a set of comprehensive agency goals which reflect the relationship of the mission statement and providing an overall direction it should be pursuing.

In addition, the Park District should have department goals, which take into consideration and are related to the mission statement. The department goals are divided into long-term (2-5 years) and short-term (1 year). This year it was requested of the recreation and parks departments to expand on the goals to include different areas and areas of the parks to improve.

Each year, as part of the budget process, the Park Board is to review the goals and offer any input to staff regarding. The goals for the present fiscal year will be evaluated at the conclusion of the fiscal year.

Recommended Action: That the Board of Park Commissioners approves the Agency and Department Goals (long-term and short-term) as part of the budget process for FY 2022-23.

C. Full-Time Employee Salary and Pay Rates - FY 2022-23

The proposed salary and pay rates for full-time employees for FY 2022-23 were presented.

Recommended Action: That the Board of Park Commissioners approves the Full-Time Employee Salary and Pay Rates for FY 2022-23.

D. Part-Time Employee Pay Rates - FY 2022-23

The proposed pay rates for part-time employees for FY 2022-23 were presented.

Recommended Action: That the Board of Park Commissioners approves the Part-Time Employee Pay Rates for FY 2022-23.

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update Discussion

Discussion continued on a potential referendum for the Park District. A variety of ballot questions used by other Park Districts throughout the state were presented, along with promotional pieces used.

Recommended Action: No action recommended.

B. Capital Projects - FY 2022-23 and Beyond

A complete list of projects for all park areas was presented to show the Board all the needs in each area. Approval for the upcoming fiscal year was delayed one month

pending notification and/or result of the OSLAD grant application submitted in September.

Recommended Action: No action recommended.

C. Capital Projects Update - FY 2021-22

The capital projects for the current fiscal year were reviewed.

Recommended Action: No action recommended.

D. Parks Department Update

Superintendent of Parks Piszczek presented an update of the Parks Department.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

Superintendent of Recreation Analitis presented an update of the Recreation Department.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

A. COVID-19 Vaccination and Mask Policy

Recommended Action: No action recommended.

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:02 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board