



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

October 20, 2022

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Brian Piszczek, Superintendent of Parks; Stephanie Analitis, Superintendent of Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None.

III. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

IV. ADMINISTRATION, FINANCE & LIABILITY

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole - September 15, 2022

Regular Meeting - September 15, 2022

The September disbursements totaling \$88,330.17, the income statement through September 30, 2022, and the P-card expenses were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Audit - FY 2021-22

Director of Parks and Recreation O'Shaughnessy presented the annual audit completed by Illinois NFP Audit & Tax, LLP. The net position and fund balances were the main highlights of the presentation along with the increased revenues coming off the pandemic year.

Recommended Action: That the Board of Park Commissioners approves to place on file the Annual Audit for the Park District, reflecting financial operations during the fiscal year May 1, 2021 - April 30, 2022.

C. Annual Treasurer's Report/Statement of Receipts and Disbursements - FY 2021-22

Finance and Human Resources Manager Pezdek presented the Annual Treasurer's Report and Annual Statement of Receipts and Disbursements. This document reflects the audited amounts of the fund balances as of April 30, 2022, and the revenues and expenses during the FY 2021-22. It is required of the Park District to file this report 6 months following the end of the fiscal year.

Recommended Action: That the Board of Park Commissioners approves the Annual Treasurer's Report/Annual Statement of Receipts and Disbursements - FY 2021-22 and directs the report to be filed accordingly with the Clerk of Cook County.

D. Timeline for Operations Budget - FY 2023-24

Director of Parks and Recreation O'Shaughnessy presented the timeline for the budget process and development for FY 2023-24.

Recommended Action: That the Board of Park Commissioners approves the Timeline for Operations Budget - FY 2023-24.

E. Decennial Committee on Local Government Efficiency Act - Public Act 102-1088

Discussion was held and information reviewed from Attorney Cainkar about the requirement for government bodies to form a Decennial Committee. Commissioners Dambek and Roberts will represent the Park Board on this committee.

Recommended Action: That the Board of Park Commissioners forms the Decennial Committee on Local Government Efficiency as per Public Act 102-1088.

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update Discussion

Director of Parks and Recreation O'Shaughnessy presented information on increasing the limited tax rate as an option for referendum.

Recommended Action: No action recommended.

B. Capital Projects Update - FY 2022-23

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects for FY 2022-23.

Recommended Action: No action recommended.

C. Homerding Park Ditch Project

Discussion was held regarding the project. The project continues under the guise of the MWRD. From observations, the project appears to be moving in the right direction, however, the main concern lies in the park being protected from vehicles being able to access the park off 116th Street and whether the ditch line is in the same location as before.

Recommended Action: No action recommended.

D. Parks Department Update

Superintendent of Parks Piszczek presented an update of the Parks Department.

VI. RECREATION

A. Recreation Department Update

Superintendent of Recreation Analitis presented an update of the Recreation Department.

Recommended Action: No action recommended.

B. Fall Fest Review

Superintendent of Recreation Analitis presented an overview/evaluation of the Fall Fest event.

Recommended Action: No action recommended.

C. Recreation Program Statistics Report - Summer 2022

Superintendent of Recreation Analitis presented the Recreation Program Statistics Report for programs and services during Summer 2022.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

A. Digital Message Sign

Discussion, update, status and options of the digital message sign were covered in this item.

Recommended Action: No action recommended.

B. Veterans Memorial Park

Discussion and update from the October 18 sub-committee meeting was held.

Recommended Action: No action recommended.

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:58 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Secretary to the Board