



Charles M. Christensen Terrace Centre - 11500 S Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING**

**January 15, 2026  
6:00 p.m.**

***MINUTES***

***I. CALL TO ORDER*** - The meeting was called to order at 6:02 p.m. by President Donald Dambek.

***II. ROLL CALL***

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, Melissa Nagel (arrived at 6:10 p.m.) and Mike McElroy.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation/Acting Secretary; Stephanie Analitis, Superintendent of Recreation; and Brian Piszczek, Superintendent of Parks.

Visitors Present: Dr. Mary Tyszkiewicz, Founder - Heroic Improv

***III. VISITOR AND CITIZEN COMMENTS***

Dr. Mary Tyszkiewicz gave the Park Board an overview of the Heroic Improv workshop that she will be presenting at the IAPD/IPRA State Conference with Paula Marr, Sponsorship & Marketing Coordinator. The workshop will focus on safety and groups working together in dangerous situations. A rehearsal for the workshop will take place at the Terrace Centre on Sunday, January 18 at 10 a.m.

***IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA***

Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole Meeting - December 18, 2025  
Regular Meeting - December 18, 2025

The November disbursements totaling \$120,760.79; the income statement through December 31, 2025; P-card expenses of \$14,711.68 for November 2025; and payroll of \$67,225.36 for the period ending December 25, 2025, and January 8, 2026, were reviewed by the Board.

**Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.**

***V. ADMINISTRATION, FINANCE & LIABILITY***

**A. Board of Park Commissioners Operations Manual**

Commissioner Roberts presented the new manual which replaces the Commissioner By-Laws document and includes the same information and more detail regarding policies and operations. The manual will be a great resource for all Board members and will be a good introductory tool for new Board members to understand the operations and Park District policies.

Pending any edits, the manual will be bound and distributed to the Board at the February meeting. Any edits are to be sent to Director of Parks and Recreation O'Shaughnessy.

**Recommended Action: That the Board of Park Commissioners approves the Board of Park Commissioners Operations Manual pending any edits to the document.**

**B. Service Animals Policy**

The policy was presented by Director of Parks and Recreation O'Shaughnessy. It is recommended to meet ADA standards to have a policy on file.

**Recommended Action: That the Board of Park Commissioners approves the Service Animals Policy with the edited language of "ADA approved animal."**

**C. Mobility Devices Policy**

The policy was presented by Director of Parks and Recreation O'Shaughnessy. It is recommended to meet ADA standards to have a policy on file.

**Recommended Action: That the Board of Park Commissioners approves the Mobility Devices Policy.**

**VI. FACILITY, PARKS & PLANNING**

A. Capital Projects Update - FY 2025-26

Director of Parks and Recreation O'Shaughnessy presented an update on the capital projects for FY 2025-26.

**Recommended Action: No action recommended.**

B. Parks Department Update

The Parks Department Report was included in the meeting information and presented by Superintendent of Parks Piszczek.

**Recommended Action: No action recommended.**

**VII. RECREATION**

A. Recreation Department Update

The Recreation Department Report was included in the meeting information and presented by Superintendent of Recreation Analitis.

**Recommended Action: No action recommended.**

**VIII. UNFINISHED BUSINESS**

There was no Unfinished Business.

**IX. NEW BUSINESS**

There was no New Business.

**X. ADJOURNMENT**

The Committee of the Whole Meeting adjourned at 6:52 p.m.



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Donald Dambek, President  
Board of Park Commissioners



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Robert O'Shaughnessy  
Director of Parks and Recreation  
Acting Secretary to the Board