



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

June 17, 2020

6:00 p.m.

MINUTES

President Paula Marr read the following notice:

NOTICE IS HEREBY GIVEN that the June 17, 2020 Committee of the Whole Meeting of the Worth Park District Board of Park Commissioners will be held via teleconference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Park Commissioners at the meeting and permitting Park Commissioner attendance via teleconference.

I. CALL TO ORDER - The meeting was called to order at 6:02 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Mike McElroy, Melissa Brancato, Dan Feltz and Matt Urban.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; Stephanie Analitis, Recreation Supervisor; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present on the teleconference.

IV. ADMINISTRATION, FINANCE & LIABILITY

A. Review of Minutes and Financial Reports

The following meeting minutes were reviewed:

Committee of the Whole Meeting - May 20, 2020
Public Hearing - May 20, 2020
Regular Board Meeting - May 20, 2020

The May disbursements totaled \$31,263.96 were reviewed by the Park Commissioners. The monthly financial report reflected positive cash balances with a balance of \$391,846.83 as of May 31, 2020.

Recommended Action: That the Board of Park Commissioners approves the Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Reopening - Update

Director of Parks and Recreation O'Shaughnessy reviewed and updated the Board on the opening plan for the Park District leading up to Phase 4 of the Restore Illinois Plan.

Recommended Action: No action recommended.

C. Telecommuting Policy

A new Telecommuting Policy was presented. The policy was developed in response to the COVID-19, and preparation for any future use. The current Personnel Practices Manual does not include a Telecommuting policy. Throughout this time, it has been recommended by PDRMA to have one in place in the event a new "normal" becomes evident in the future. This policy would be applicable to very few employees and would have extenuating circumstances that must be met before any approval.

Recommended Action: That the Board of Park Commissioners approves the Telecommuting Policy.

D. Vacation Increase - Parks Department Employees

Following discussion, this item was tabled for future consideration.

Recommended Action: No action recommended. The item will be tabled from the Regular Meeting agenda.

E. Annual Report - FY 2018-19

The FY 2018-19 Annual Report was presented.

Recommended Action: No action recommended.

V. ***FACILITY, PARKS & PLANNING***

A. Ballfield Renovations and Peaks Park Field #3

Superintendent of Parks Piszczek gave an update to the Board on the ballfield renovations and recommendations for Peaks Park Field #3.

Recommended Action: No action recommended.

VI. RECREATION

A. Summer Day Camp Review

Superintendent of Recreation Jelderks presented the Summer Day Camp plans, training, protocols, etc. Her report was included in the Recreation tab.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

There was no Unfinished Business.

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:21 p.m.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board