



Helen Goy Building - 10707 S. Oak Park Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS  
REGULAR MEETING  
April 18, 2024  
6:30 p.m.**

***MINUTES***

***I. CALL TO ORDER*** - The meeting was called to order at 7:06 p.m. by President Mike McElroy.

***II. ROLL CALL***

Park Commissioners Present: Mike McElroy, Donald Dambek, Rebecca Roberts, and Kari Lynn Fickes.

Park Commissioners Absent: Melissa Nagel (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: David Blanks, Worth, IL; Leslie Blanks, Worth, IL; Colin Blanks, Worth, IL; and Deb Skopec, Worth, IL.

***III. PLEDGE OF ALLEGIANCE***

The Pledge of Allegiance was recited.

***IV. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

***V. ADMINISTRATIVE MATTERS/CONSENT AGENDA***

A. Minutes of the Committee of the Whole Meeting - March 21, 2024

B. Minutes of the Regular Meeting - March 21, 2024

C. Disbursements - March Totaling: \$ 64,446.50

D. Payroll Totaling: \$ 58,475.05

- March 21, 2024: \$ 29,696.66
- April 4, 2024: \$ 28,778.39

E. Financial Reports

**It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 4-0.**

***VI. PRESIDENT'S REPORT***

A. Correspondence

President McElroy referred the Board to the invitation from the American Legion was for the Memorial Service on May 19 at Veterans Memorial Park. The service will begin at 11 a.m., with coffee and snacks beginning at 10 a.m.

B. Public Recognition

There was no Public Recognition.

***VII. COMMITTEE REPORTS/ACTION***

A. Administration, Finance & Liability

1. Job Descriptions - Full and Part-time Positions

**It was moved by Donald Dambek, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the Park District's Job Descriptions for the specified Full and Part-time positions.**

**Full-time: Director of Parks and Recreation; Finance and Human Resources Manager; Receptionist, Superintendent of Recreation; Recreation Program Manager; Sponsorship and Marketing Coordinator; Youth Coordinator; Superintendent of Parks; and Parks Maintainer I.**

**Part-time: Athletic Coordinator; Preschool Coordinator; Preschool Aide; Before & After School Counselor; Day Camp Counselor; Facility Attendant; Parks Maintainer II; and Seasonal Parks Maintainer.**

**Motion was approved 4-0.**

2. Operations Budget - Tentative - FY 2024-25

**It was moved by Rebecca Roberts, seconded by Donald Dambek that the Board of Park Commissioners approves the Operations Budget - Tentative - FY 2024-25. Motion was approved 4-0.**

B. Facilities, Parks and Planning

No Action Recommended

C. Recreation

No Action Recommended

## ***VIII. DEPARTMENT REPORTS***

### **A. Recreation**

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

### **B. Parks**

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

### **C. Administration**

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

## ***IX. UNFINISHED BUSINESS***

There was no Unfinished Business.

## ***X. NEW BUSINESS***

### **A. Resolution No. 2024-01 - To Recognize Colin Blanks, Eagle Scout**

President McElroy presented and recited Resolution No. 2024-01 to Colin Blanks in recognition of his achieving the rank of Eagle Scout.

**It was moved by Mike McElroy, seconded by Kari Lynn Fickes that the Board of Park Commissioners approve Resolution No. 2024-01 - To Recognize Colin Blanks, Eagle Scout. Motion was approved 4-0.**

## ***XI. EXECUTIVE SESSION***

**It was moved by Donald Dambek, seconded by Rebecca Roberts that the Board of Park Commissioners enter Executive Session for the purpose of discussion of Personnel, 5 ILCS 120/2 (c)(1). Motion was approved 4-0.**

The Executive Session began at 8:06 p.m.

## ***XII. RECONVENE REGULAR MEETING***

**It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes to reconvene the Regular Board Meeting at 8:09 p.m. Motion was approved 4-0.**

### **A. Action on Executive Session**

**It was moved by Donald Dambek, seconded by Kari Lynn Fickes to enter into an employment agreement with Robert O'Shaughnessy, Director of Parks and Recreation, for a 3-year period commencing on May 1, 2024, through April 30, 2027. Motion was approved 4-0.**

***XIII. ADJOURNMENT OF REGULAR MEETING***

**It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes to adjourn the Regular Board Meeting at 8:12 p.m. Motion was approved 4-0.**



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Mike McElroy, President  
Board of Park Commissioners



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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board