



Charles M. Christensen Terrace Centre - 11500 S Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

July 18, 2024

6:00 p.m.

MINUTES

I. *CALL TO ORDER* - The meeting was called to order at 6:04 p.m. by President Mike McElroy.

II. *ROLL CALL*

Park Commissioners Present: Mike McElroy, Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. *VISITOR AND CITIZEN COMMENTS*

There were no visitors or citizens present.

IV. *ADMINISTRATION, FINANCE & LIABILITY*

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole Meeting - May 16, 2024

Public Hearing - May 16, 2024

Regular Meeting - May 16, 2024

The May disbursements totaling \$58,019.08 and June disbursements totaling \$47,399.71; the income statement through May 31, 2024, and June 30, 2024; P-card expenses of \$6,994.17 for April 2024 and \$5,585.61 for May 2024; and payroll of \$161,521.56 for both May and June pay periods were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the

Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Purchasing Policies and Procedures Policy

The named policy has been updated to reflect recent changes in the bidding threshold and the current spending limit for the Director.

Recommended Action: That the Board of Park Commissioners approve the Purchasing Policies and Procedures Policy.

C. Ordinance No. 2024-02 - Surplus Property

Ordinance No. 2024-02 was presented listing property to be declared surplus.

Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2024-02 - Declaring Surplus Property to be sold, donated, or disposed of properly.

V. ***FACILITY, PARKS & PLANNING***

A. Master Plan Update Discussion

Discussion included the following:

1. Homerding Park - Improvements Project
2. Altman Park
3. Lucas-Berg Site
4. Veterans Memorial Park

Recommended Action: No action recommended.

B. Capital Projects Update - FY 2024-25

The Capital Projects from FY 2024-25 were updated to the Board.

Recommended Action: No action recommended.

C. Homerding Park Improvements - Bid Evaluation and Recommendations

The bids for the Homerding Park Improvements were opened on July 10. An evaluation memo from Design Perspectives was reviewed by the Board. Based on the bids received, the evaluation highlighted that the contractor bid was high, the paving and fencing bids were acceptable, and no bids were received for landscaping. Following discussion, it was the consensus of the Board to table this item pending further evaluation.

Recommended Action: To table any action pending further evaluation.

D. Contract for Towing - Gale Moore Park

The contract from Walsh's Towing for Gale Moore Park was presented.

Recommended Action: That the Board of Park Commissioners enter into a towing contract for Gale Moore Park with Walsh's Towing of Chicago Ridge, IL.

E. Contract for Towing - Homerding Park

The contract from Walsh's Towing for Homerding Park was presented.

Recommended Action: That the Board of Park Commissioners enter into a towing contract for Homerding Park with Walsh's Towing of Chicago Ridge, IL.

F. Contract for Towing - Peaks Park

The contract from Walsh's Towing for Peaks Park was presented.

Recommended Action: That the Board of Park Commissioners enter into a towing contract for Peaks Park with Walsh's Towing of Chicago Ridge, IL.

G. Contract for Towing - Terrace Centre

The contract for the Terrace Centre in the Facility, Parks & Planning section.

Recommended Action: That the Board of Park Commissioners enter into a towing contract for the Terrace Centre with Walsh's Towing of Chicago Ridge, IL.

H. Resolution No. 2024-02 - Lease Agreement with the MWRD for Homerding Park

Under the Facility, Parks & Planning section the completed lease (renewal) for Homerding Park. The term of the lease is for 50 years through 2074.

Recommended Action: That the Board of Park Commissioners enter into a lease agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for the recreational use, maintenance and development of Homerding Park.

I. Resolution No. 2024-03 - Lease Agreement with the MWRD for Altman Park

Under the Facility, Parks & Planning section the completed lease for Altman Park. The term of the lease is for 50 years through 2074.

Recommended Action: That the Board of Park Commissioners enter into a lease agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for the recreational use, maintenance and development of Altman Park.

J. SWSRA Lease Amendment/Extension - Goy Building

SWSRA was awarded a grant of \$50,000 from the Illinois Department of Commerce for ADA improvements to the Goy Building. In order to receive funding on a leased property, the lease must be set for a minimum of 15 years. The present lease is for 4 years.

After discussion, it was the consensus of the Board to increase the term of the lease to 15 years but add language with the option of raising the rent amount following evaluation.

Recommended Action: No action recommended.

K. Parks Department Update

The Parks Department Report was included in the meeting information and presented by Superintendent of Parks Piszczek.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

1. Recreation Program Statistics Report

The Recreation Department Report (June and July) and the Winter/Spring 2024 Recreation Program Statistics Report was included in the meeting information and presented by Superintendent of Recreation Analitis.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

There was no Unfinished Business.

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 7:28 p.m.



Mike McElroy, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board