



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

August 21, 2025

7:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:00 p.m. by President Donald Dambek.

II. ROLL CALL

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, Melissa Nagel, and Mike McElroy.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting - July 17, 2025

B. Minutes of the Regular Meeting - July 17, 2025

C. Disbursements - July Totaling: \$ 49,505.61

D. Payroll Totaling: \$ 79,878.09

 • July 24, 2025: \$ 41,157.38

 • August 7, 2025: \$ 38,720.71

E. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

There was no correspondence.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Resolution No. 2025-03 - Purchasing Guidelines and Procedures Policy

It was moved by Rebecca Roberts, seconded by Mike McElroy that the Board of Park Commissioners amends and approves the Purchasing Guidelines and Procedures Policy by Resolution No. 2025-03, in response to the enactment of Public Act 104-1104, effective August 1, 2025. Motion was approved 5-0.

2. General Use Regulations

It was moved by Donald Dambek, seconded by Rebecca Roberts to table the General Use Regulations agenda item until the September meeting. Motion was approved 5-0.

B. Facilities, Parks and Planning

No Action Recommended

C. Recreation

No Action Recommended

VIII. DEPARTMENT REPORTS

A. Recreation

B. The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

D. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Mike McElroy, seconded by Kari Lynn Fickes to adjourn the Regular Board Meeting at 7:39 p.m. Motion was approved 5-0.

Donald Dambek, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board