



Charles M. Christensen Terrace Centre - Room 101/103 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

June 16, 2021

6:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 6:00 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Nagel and Donald Dambek.

Park Commissioners Absent: Paula Marr (excused) and Matt Urban.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; Brian Piszczek, Superintendent of Parks; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens comments.

IV. ADMINISTRATION, FINANCE & LIABILITY

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole - May 19, 2021

Public Hearing - May 19, 2021

Regular Meeting - May 19, 2021

Special Meeting - June 9, 2021

The May disbursements totaling \$21,169.72 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Remote Attendance at the Park Board Meetings/Board of Commissioners By-Laws

President McElroy presented a memorandum from Attorney Cainkar regarding remote attendance at meetings. This memorandum was requested so that all Board members are clear on what is procedurally allowed for remote attendance with the pandemic ending.

Discussion was also held regarding the Board of Commissioners By-Laws, which are due for an update. It was determined that all Commissioners would participate in reviewing the By-Laws with specific chapters assigned. Director of Parks and Recreation will communicate this distribution with further discussion planned for July and August if necessary, leading to approval in September.

Recommended Action: No action recommended.

V. ***FACILITY, PARKS & PLANNING***

A. Resolution No. 2021-02 - Adopt-A-Park Program

Resolution No. 2021-02, a resolution to establish an Adopt-A-Park program for the Park District was presented along with the handbook outlining the procedures and regulations required to administer the program.

Establishing this program was accelerated with the local scouts expressing interest in adopting Gale Moore Park. Many of the items contained in the workbook were discussed with David Blanks and he is in full support of having these procedures in place and to have a record of accountability. During the first year in working with the Scouts, there may be some adjustments made to the handbook to establish the program more soundly for future groups or individuals doing the same.

Recommended Action: That the Board of Park Commissioners adopt Resolution No. 2021-02 - to establish an Adopt-A-Park Program for the Park District.

B. Master Plan Update

The schedule and task description list were distributed for the Master Plan Update. It was uncertain at this time when the OSLAD grant program would commence.

Recommended Action: No action recommended.

C. National Fitness Campaign - Penny Park

Director of Parks and Recreation O'Shaughnessy presented the National Fitness Campaign program which is affiliated with IPRA and other park and recreation associations across the country. The campaign identifies park areas conducive for fitness equipment to be installed. This campaign (grant program) was applied for in 2020 prior to the shutdown of the pandemic. Peaks, Homerding and Penny Park have been identified as viable locations. This will take a financial commitment from the Park District to raise a substantial amount of funds – which may be possible from the OSLAD program, hospitals, etc. The Park District has until after Labor Day to confirm to move forward or not.

Recommended Action: No action recommended.

D. Capital Projects Update

The capital projects for FY 2021-22 were reviewed.

Recommended Action: No action recommended.

E. Parks Department Update

Superintendent of Parks Piszczek presented an update of the Parks Department.

Recommended Action: No action recommended.

VI. RECREATION

A. Recreation Department Update

Superintendent of Recreation Analitis presented an update of the Recreation Department.

Recommended Action: No action recommended.

VII. UNFINISHED BUSINESS

There was no Unfinished Business.

VIII. NEW BUSINESS

There was no New Business.

IX. ADJOURNMENT

The Committee of the Whole Meeting adjourned at 6:55 p.m.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board