



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

**April 21, 2021
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 8:03 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Mike McElroy, Melissa Nagel and Dan Feltz.

Park Commissioners Absent: Matt Urban (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting - March 17, 2021

B. Minutes of the Regular Board Meeting - March 17, 2021

C. Disbursements - March Totaling: \$ 29,934.61

D. Payroll Totaling: \$ 38,143.77

 • March 25, 2021: \$ 19,250.48

 • April 8, 2021: \$ 18,893.29

E. Financial Reports

It was moved by Dan Feltz, seconded by Paula Marr to approve the

Administrative Matters/Consent Agenda. Motion was approved 4-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President Marr referred the Board to the correspondence received from the IAPD about the PowerPlay! Beyond School Grant. She congratulated Stephanie Analitis and the Park District on being the recipient of the \$1,000 IAPD Grant. This will be used towards the RAS program during the school year.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Operation Budget- Tentative- FY 2021-22

It was moved by Paula Marr, seconded by Melissa Nagel to approve the Operations Budget - Tentative - FY 2021-22. Motion was approved 4-0.

2. Ordinance No. 2021-03- Declaring Surplus Property

It was moved by Melissa Nagel, seconded by Mike McElroy to approve Ordinance No. 2021-03 - Declaring Surplus Property to be sold, donated, or disposed of properly. Motion was approved 4-0.

3. Job Descriptions - Full and Part Time Positions

It was moved by Paula Marr, seconded by Mike McElroy to approve the Park District's Job Descriptions for the specified Full and Part Time Positions: Full-time: Director of Parks and Recreation; Finance and Human Resources Manager; Receptionist, Superintendent of Recreation; Recreation Supervisor; Superintendent of Parks; Parks Maintainer I; and Part-time: Receptionist; Parks Maintainer II; Seasonal Parks Maintainer. Motion was approved 4-0.

B. Facilities, Parks and Planning

1. Competitive Bid - Terrace Centre Parking Lot

It was moved by Dan Feltz, seconded by Melissa Nagel award the competitive bid for the Terrace Centre Parking Lot to Matthew Paving, Inc. of Oak Lawn, IL for a lump sum of \$95,000. Motion was approved 4-0.

2. Professional Services Proposal - Master Plan Update - Item tabled.

3. Professional Services Proposal - OSLAD Grant Preparation - Item tabled

C. Recreation

No Action Recommended.

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and was presented by Superintendent of Recreation Analitis at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and was presented by Superintendent of Parks Piszczek at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Paula Marr, seconded by Mike McElroy to adjourn the Regular Board Meeting at 8:26 p.m. Motion was approved 4-0.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board