



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS  
REGULAR MEETING**

**November 20, 2025**

**7:00 p.m.**

***MINUTES***

***I. CALL TO ORDER*** - The meeting was called to order at 7:00 p.m. by President Donald Dambek.

***II. ROLL CALL***

Park Commissioners Present: Donald Dambek, Rebecca Roberts, and Melissa Nagel.

Park Commissioners Absent: Kari Lynn Fickes (excused) and Mike McElroy (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

***III. PLEDGE OF ALLEGIANCE***

The Pledge of Allegiance was recited.

***IV. VISITOR AND CITIZEN COMMENTS***

There were no visitors or citizens present.

***V. ADMINISTRATIVE MATTERS/CONSENT AGENDA***

A. Minutes of the Committee of the Whole Meeting - October 16, 2025

B. Minutes of the Regular Meeting - October 16, 2025

C. Minutes of the Special Meeting - October 30, 2025

D. Disbursements - October                      Totaling:        \$    90,081.20

E. Payroll    Totaling:        \$   110,540.78

    • October 16, 2025:                                \$    35,708.70

    • October 30, 2025:                                \$    41,675.21

- November 13,2025: \$ 33,156.87

F. Financial Reports

**It was moved by Rebecca Roberts, seconded by Melissa Nagel to approve the Administrative Matters/Consent Agenda. Motion was approved 3-0.**

***VI. PRESIDENT'S REPORT***

A. Correspondence

The following correspondence was referred to by President Dambek: a thank you note from the MWRD for taking the time to meet with them and give them a tour of Altman Park; and a letter from PFM Financial Services, LLC announcing a cash rebate in the amount of \$524.79 for the 2024-2025 program year.

B. Public Recognition

There was no public recognition

***VII. COMMITTEE REPORTS/ACTION***

A. Administration, Finance & Liability

1. Park District Code of Ethics

**It was moved by Rebecca Roberts, seconded by Donald Dambek that the Board of Park Commissioners approves the Park District Code of Ethics. Motion was approved 3-0.**

2. FY 2026-27 Operations Budget Timeline

**It was moved by Donald Dambek, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Timeline for Operations Budget - FY 2026-27. Motion was approved 3-0.**

3. Ordinance No. 2025-04 - 2025 Tax Levy Ordinance

**It was moved by Melissa Nagel, seconded by Rebecca Roberts that the Board of Park Commissioners approves Ordinance No. 2025-04 - 2025 Tax Levy Ordinance. Motion was approved 3-0.**

4. Credentials Certificate - IAPD Annual Meeting

**It was moved by Melissa Nagel, seconded by Donald Dambek that the Board of Park Commissioners assign delegate(s) Kari Lynn Fickes, Delegate, Mike McElroy, Second Delegate, Rebecca Roberts, Third Delegate, and Melissa Nagel, Fourth Delegate to the Annual Business Meeting of the IAPD, to be held on Saturday January 31, 2026, 3:30 p.m. at the IAPD/IPRA State Conference. Motion was approved 3-0.**

B. Facilities, Parks and Planning

**No Action Recommended**

C. Recreation

**No Action Recommended**

***VIII. DEPARTMENT REPORTS***

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

***IX. UNFINISHED BUSINESS***

There was no Unfinished Business.

***X. NEW BUSINESS***

There was no New Business.

***XI. EXECUTIVE SESSION***

There was no Executive Session.

***XII. RECONVENE REGULAR MEETING***

***XIII. ADJOURNMENT OF REGULAR MEETING***

**It was moved by Melissa Nagel, seconded by Rebecca Roberts to adjourn the Regular Board Meeting at 7:31 p.m. Motion was approved 3-0.**



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Donald Dambek, President  
Board of Park Commissioners



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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board