



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
JANUARY 16, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:00 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation/Acting Secretary; and Paula Marr, Sponsorship & Marketing Coordinator.

Visitors Present: None

III. MOMENT OF SILENCE FOR JAMES (JIM) F. PLAHM, FORMER PARK COMMISSIONER, 2004-2011

President McElroy asked all in attendance to stand for a Moment of Silence in honor and memory of former Park Commissioner, James (Jim) F. Plahm.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

V. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

VI. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting - December 19, 2024

F Financial Reports

It was moved by Kari Lynn Fickes, seconded by Donald Dambek to approve the Administrative Matters/Consent Agenda. Motion was approved 4-1.

VII PRESIDENT'S REPORT

A. Correspondence

There was no correspondence.

B. Public Recognition

There was no Public Recognition.

VIII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Park District Mission Statement

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the Mission Statement for the Park District. Motion was approved 5-0.

2. Park District Vision and Core Values

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the Vision and Core Values for the Park District. Motion was approved 5-0.

B. Facilities, Parks and Planning

1. Consideration of Bids - Homerding Park Improvements - OSLAD Grant Project
 - a. Bid Package 1A - Site Work Construction

It was moved by Donald Dambek, seconded by Melissa Nagel that the Board of Park Commissioners awards Bid Package 1A - Site Work Construction for the Homerding Park improvements to Innovation Landscape, Inc. of Plainfield, IL, at a cost not to exceed \$357,233.97. Motion was approved 5-0.

b. Bid Package 1B - Asphalt Paving

It was moved by Donald Dambek, seconded by Melissa Nagel that the Board of Park Commissioners awards Bid Package 1B - Asphalt Paving for the Homerding Park improvements to Matthew Paving, Inc. of Oak Lawn, IL, at a cost not to exceed \$73,300.00. Motion was approved 5-0.

2. Fencing Proposal - Homerding Park Improvements - OSLAD Grant Project

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners awards the Fencing for the Homerding Park improvements to Peerless Fence of St. Charles, IL, at a cost of \$27,000. Motion was approved 5-0.

C. Recreation

No action recommended.

IX. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

X. UNFINISHED BUSINESS

There was no Unfinished Business.

XI. NEW BUSINESS

There was no New Business.

XII. EXECUTIVE SESSION

There was no Executive Session.

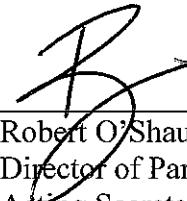
XIII. RECONVENE REGULAR MEETING

XIV. ADJOURNMENT OF REGULAR MEETING

It was moved by Kari Lynn Fickes, seconded by Donald Dambek to adjourn the Regular Board Meeting at 7:24 p.m. Motion was approved 4-1.



Mike McElroy, President
Board of Park Commissioners



Robert O'Shaughnessy
Director of Parks and Recreation
Acting Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
FEBRUARY 20, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:44 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

E. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

There was no correspondence.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Agency/Department Goals- FY 2025-26

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the Agency and Department Goals (long-term and short-term) as part of the budget process for FY 2025-26. Motion was approved 5-0.

2. Full-Time Employee Salary and Pay Rates- FY 2025-26

It was moved by Melissa Nagel, seconded by Donald Dambek that the Board of Park Commissioners approves the Full-Time Employee Salary and Pay Rates for FY 2025-26. Motion was approved 5-0.

3. Part-Time Employee Pay Rates- FY 2025-26

It was moved by Donald Dambek, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Part-Time Pay Rates- FY 2025-26. Motion was approved 5-0.

B. Facilities, Parks and Planning

1. Ballfield Renovations - Peaks Park

It was moved by Donald Dambek, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the proposal from Sportsfields of Alsip, IL for the renovation of the Peaks Park ballfields (2) at a cost not to exceed \$27,200.00. Motion was approved 5-0.

C. Recreation

No action recommended.

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

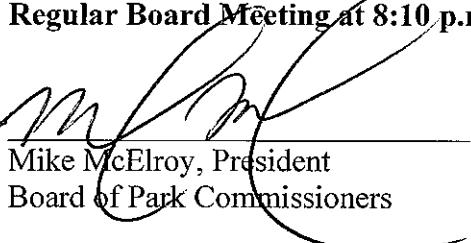
XI. EXECUTIVE SESSION

There was no Executive Session.

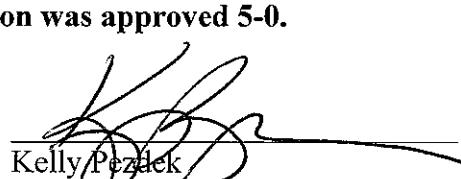
XII. RECONVENE REGULAR MEETING

XIV. ADJOURNMENT OF REGULAR MEETING

It was moved by Rebecca Roberts, seconded by Donald Dambek to adjourn the Regular Board Meeting at 8:10 p.m. Motion was approved 5-0.



Mike McElroy, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
MARCH 20, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:33 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

E. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President McElroy referred the Board to the correspondence: (1) letter from the Illinois Natural History Survey, who will be conducting research near Baldwin Park; and (2) a letter from a resident bordering Gale Moore Park requesting signage to be removed or relocaed.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

No action recommended.

B. Facilities, Parks and Planning

1. Professional Design Services Contract - Stahlak Park

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners enter into a design and development services contract with Design Perspectives, Inc. for the Stahlak Park improvements project. Motion was approved 5-0.

C. Recreation

1. Terrace Centre Rental Rates - FY 2025-26

It was moved by Melissa Nagel, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Terrace Centre Rental Rates for FY 2025-26. Motion was approved 3-2.

2. Field Reservation Rates - FY 2025-26

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners approves the Field Reservation Rates for FY 2025-26. Motion was approved 5-0.

3. Shelter Reservation Rates - FY 2025-26

It was moved by Donald Dambek, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the Shelter Reservation Rates for FY 2025-26. Motion was approved 5-0.

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

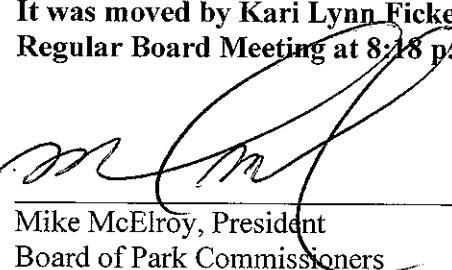
XI. EXECUTIVE SESSION

There was no Executive Session.

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Kari Lynn Fickes, seconded by Donald Dambek to adjourn the Regular Board Meeting at 8:18 p.m. Motion was approved 5-0.



Mike McElroy, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
APRIL 17, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:34 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

E. Financial Reports

It was moved by Donald Dambek, seconded by Kari Lynn Fickes to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President McElroy referred the Board to the correspondence: (1) the invitation from the Marrs-Meyer American Legion for the Memorial Day Service on May 18; a letter from the IAPD announcing a \$1,000 PowerPlay! Grant to the Park District; and a thank you note from Matt Davidson of the Farnsworth Group, for staff touring a new recreation center in Urbana, IL.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Job Descriptions - Full and Part-time Positions

It was moved by Mike McElroy, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Park District's Job Descriptions for the specified Full and Part-time positions. Motion was approved 5-0.

2. Capital Projects - 3-Year Plan- FY 2025-26 through FY 2027-28

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners approves the Capital Projects 3-Year Plan for FY 2025-26 through FY 2027-28. Motion was approved 5-0.

3. Operations Budget- Tentative – FY 2025-26

It was moved by Kari Lynn Fickes, seconded by Donald Dambek that the Board of Park Commissioners approves the Operations Budget - Tentative - FY 2025-26. Motion was approved 5-0.

B. Facilities, Parks and Planning

No Action recommended

C. Recreation

No Action recommended

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. *UNFINISHED BUSINESS*

There was no Unfinished Business.

X. *NEW BUSINESS*

There was no New Business.

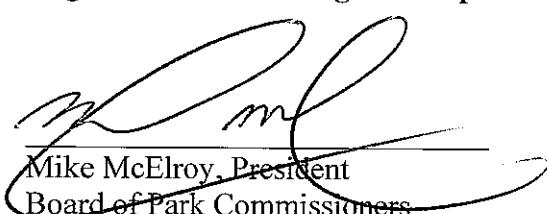
XI. *EXECUTIVE SESSION*

There was no Executive Session.

XII. *RECONVENE REGULAR MEETING*

XIII. *ADJOURNMENT OF REGULAR MEETING*

It was moved by Donald Dambek, seconded by Rebecca Roberts to adjourn the Regular Board Meeting at 7:53 p.m. Motion was approved 5-0.



Mike McElroy, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

May 15, 2025
7:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 8:21 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

E. Financial Reports

It was moved by Donald Dambek, seconded by Melissa Nagel to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President McElroy referred the Board to the correspondence from the IAPD thanking the Park District for its participation at the 2025 Parks Day at the Capitol.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Operations Budget - Final - FY 2025-26

It was moved by Rebecca Roberts, seconded by Mike McElroy that the Board of Park Commissioners adopts the Operations Budget - Final - FY 2025-26 in its final form. Motion was approved 5-0.

2. Ordinance No. 2025-01 - Budget and Appropriation Ordinance

It was moved by Donald Dambek, seconded by Melissa Nagel that the Board of Park Commissioners adopt Ordinance 2025- 01 - Budget and Appropriation Ordinance and direct appropriate staff to file a certified copy of the ordinance with the Cook County Clerk within 30 days of adoption.
Motion was approved 5-0.

3. Ordinance No. 2025-02 - Surplus Property

It was moved by Rebecca Roberts, seconded by Donald Dambek that the Board of Park Commissioners approves Ordinance No. 2025-02 - Declaring Surplus Property to be sold, donated, or disposed of properly.
Motion was approved 5-0.

B. Facilities, Parks and Planning

1. Change Order #1- Terrace Centre Roof Replacement

It was moved by Donald Dambek, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves Change Order #1 for the Terrace Centre Roof Replacement. Motion was approved 3-2.

C. Recreation

No Action recommended

VII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

A. Elections

1. President
2. Vice President
3. Treasurer
4. Alternate Treasurer

It was moved by Melissa Nagel, seconded by Rebecca Roberts that the Board of Park Commissioners appoints Donald Dambek, President; Rebecca Roberts, Vice President; Kari Lynn Fickes; Treasurer; and Melissa Nagel, Alternate Treasurer. Motion was approved 5-0.

B. Appointments

1. Director of Parks and Recreation

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes that the Board of Park Commissioners appoint Robert O'Shaughnessy as the Director of Parks and Recreation for the Worth Park District. Motion was approved 5-0.

2. Park District Law Firm

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes that the Board of Park Commissioners appoints the firm Louis F. Cainkar, Ltd. to provide legal services to the Worth Park District. Motion was approved 5-0.

3. Ethics Officer

It was moved by Rebecca Roberts, seconded by Donald Dambek that the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation, as the Ethics Officer for the Worth Park District. Motion was approved 5-0.

4. Freedom of Information Act (FOIA) Officer

It was moved by Donald Dambek, seconded by Kari Lynn Fickes that the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation, as the Freedom of Information Act (FOIA) Officer for the Worth Park District. Motion was approved 5-0.

5. Open Meetings Act (OMA) Officers

It was moved by Mike McElroy, seconded by Rebecca Roberts that the Board of Park Commissioners appoints Kari Lynn Fickes, Commissioner and Kelly Pezdek, Finance and Human Resources Manager, as the Open Meetings Act (OMA) Officers for the Worth Park District. Motion was approved 5-0.

6. Secretary to the Board

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners appoints Kelly Pezdek, Finance and Human Resources Manager, as the Secretary to the Board of Park Commissioners. Motion was approved 5-0.

C. Committees

1. Administration, Finance & Liability
2. Facility, Parks & Planning
3. Recreation

It was moved by Melissa Nagel, seconded by Rebecca Roberts that the Board of Park Commissioners establish three working committees of the Board: (1) Administration, Finance & Liability; (2) Facility, Parks & Planning; and (3) Recreation to meet one time per month as a Committee of the Whole. Motion was approved 5-0.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes to adjourn the Regular Board Meeting at 9:17 p.m. Motion was approved 5-0.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

**June 19, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:45 p.m. by President Donald Dambek.

II. ROLL CALL

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: Mike McElroy (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V ADMINISTRATIVE MATTERS/CONSENT AGENDA

• May 15, 2025:	\$ 31,242.21
• May 29, 2025:	\$ 34,230.87
• June 12, 2025:	\$ 36,918.96

F. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 4-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President Dambek referred the Board to the Instagram post of Mike McElroy receiving the Meritorious Public Service Commendation by the U.S. Coast Guard.

B. Public Recognition

President Dambek thanked the Board and staff for entrusting him into being the Board President this year.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

No Action Recommended

B. Facilities, Parks and Planning

No Action Recommended

C. Recreation

1. Intergovernmental Agreement between the City of Palos Heights and Worth Park District for the Development and Implementation of Recreational Programming and Activities

It was moved by Melissa Nagel seconded by Rebecca Roberts that the Board of Park Commissioners enters into an Intergovernmental Agreement with the City of Palos Heights for the development and implementation of recreational programming and activities. Motion was approved 4-0.

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the

Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. EXECUTIVE SESSION

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners enters into Executive Session for the purpose of Review of Executive Session Minutes, 5 ILCS 120/2(c)(1) and Personnel, 5 ILCS 120/2(c)(1). Motion was approved 4-0.

The Executive Session began at 7:55 p.m.

XII. RECONVENE REGULAR MEETING

It was moved by Kari Lynn Fickes, seconded by Melissa Nagel to reconvene the Regular Board Meeting at 8:04 p.m. Motion was approved 4-0.

A. Resolution No. 2025-02 - Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings.

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners approve Resolution No. 2025-02 - Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings. Motion was approved 4-0.

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Melissa Nagel, seconded by Kari Lynn Fickes to adjourn the Regular Board Meeting at 8:05 p.m. Motion was approved 4-0.

Donald Dambek, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

July 17, 2025
7:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:27 p.m. by President Donald Dambek.

II. ROLL CALL

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, Mike McElroy, and Melissa Nagel.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

E. Financial Reports

It was moved by Mike McElroy, seconded by Kari Lynn Fickes to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President Dambek referred the Board to the correspondence from the Hickory Hills Park District regarding summer camp observations from their intern.

B. Public Recognition

1. Resolution No. 2025-01 - To Honor Mike McElroy, President, Board of Park Commissioners, 2021-2025

The Board honored Commissioner McElroy, with the reading of Resolution No. 2025-01 recognizing his years of service as President from 2021-2025.

It was moved by Kari Lynn Fickes, seconded by Melissa Nagel that the Board of Park Commissioners approve Resolution 2025-01 - To Honor Mike McElroy, President, Board of Park Commissioners, 2021-2025. Motion was approved 4-0.

President Dambek thanked the Board and Staff for their assistance with the Unplug and Play event on July 12 at Homerding Park. It was a great day.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

No Action Recommended

B. Facilities, Parks and Planning

1. Professional Design Services Contract for Design Services and OSLAD Grant Assistance -Gale Moore Park - Design Perspectives, Inc.

It was moved by Mike McElroy, seconded by Kari Lynn Fickes that the Board of Park Commissioners enter into a design and grant assistance contract with Design Perspectives, Inc. for the Gale Moore Park improvements project. Motion was approved 5-0.

C. Recreation

No Action Recommended

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. EXECUTIVE SESSION

There was no Executive Session.

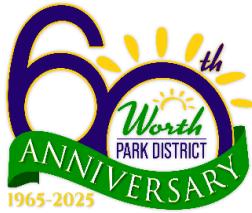
XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Mike McElroy, seconded by Kari Lynn Fickes to adjourn the Regular Board Meeting at 8:09 p.m. Motion was approved 5-0.

Donald Dambek, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

August 21, 2025

7:00 p.m.

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:00 p.m. by President Donald Dambek.

II. *ROLL CALL*

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, Melissa Nagel, and Mike McElroy.

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

E. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

There was no correspondence.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Resolution No. 2025-03 - Purchasing Guidelines and Procedures Policy

It was moved by Rebecca Roberts, seconded by Mike McElroy that the Board of Park Commissioners amends and approves the Purchasing Guidelines and Procedures Policy by Resolution No. 2025-03, in response to the enactment of Public Act 104-1104, effective August 1, 2025. Motion was approved 5-0.

2. General Use Regulations

**It was moved by Donald Dambek, seconded by Rebecca Roberts to table the General Use Regulations agenda item until the September meeting.
Motion was approved 5-0.**

B. Facilities, Parks and Planning

No Action Recommended

C. Recreation

No Action Recommended

VIII. DEPARTMENT REPORTS

A. Recreation

B. The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

D. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Mike McElroy, seconded by Kari Lynn Fickes to adjourn the Regular Board Meeting at 7:39 p.m. Motion was approved 5-0.

Donald Dambek, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 105

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
September 11, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:11 p.m. by President Donald Dambek.

II. ROLL CALL

II. ROLL CALL

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, Melissa Nagel, and Mike McElroy

Park Commissioners Absent: None

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V ADMINISTRATIVE MATTERS/CONSENT AGENDA

- August 21, 2025: \$ 37,852.36
- September 4, 2025: \$ 34,076.24

F. Financial Reports

It was moved by Mike McElroy, seconded by Melissa Nagel to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

There was no correspondence.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Marquee Signs and Community Event Posting Policy

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners amends and approves the Marquee Signs and Community Event Posting Policy. Motion was approved 5-0.

2. Park District Use Regulations and Guidelines

Recommended Action: It was moved by Kari Lynn Fickes seconded by Rebecca Roberts that the Board of Park Commissioners approves the Park District Use Regulations and Guidelines. Motion was approved 5-0.

3. Worth Park District Organizational Chart

Please find under Administration, Finance & Liability, the revised Park District Organizational Chart, updating it with the new positions approved for this fiscal year. This is an annual review and action by the Board in September if changes are made.

Recommended Action: It was moved by Melissa Nagel seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the Organizational Chart for the Park District. Motion was approved 5-0.

B. Facilities, Parks and Planning

No Action Recommended

C. Recreation

No Action Recommended

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

XI. EXECUTIVE SESSION

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Mike McElroy, seconded by Kari Lynn Fickes to adjourn the Regular Board Meeting at 7:53 p.m. Motion was approved 5-0.



Donald Dambek, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
October 16, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:22 p.m. by President Donald Dambek.

II. ROLL CALL

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, and Melissa Nagel.

Park Commissioners Absent: Mike McElroy (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Special Meeting - September 11, 2025
- B. Minutes of the Committee of the Whole Meeting - September 11, 2025
- C. Minutes of the Regular Meeting - September 11, 2025
- D. Disbursements - September Totaling: \$ 37,160.36
- E. Payroll Totaling: \$ 68,165.33

• September 18, 2025:	\$ 33,765.71
• October 2, 2025:	\$ 34,408.62

F. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Melissa Nagel to approve the Administrative Matters/Consent Agenda. Motion was approved 4-0.

VI. PRESIDENT'S REPORT

A. Correspondence

There was no correspondence this month.

B. Public Recognition

President Dambek shared his feedback on Fall Fest on October 5, 2025. He thanked all the staff and commissioners for their hard work and dedication to making this event amazing. He stated that he is the proudest of this event.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Park District Audit - FY 2024-25

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves placing on file the Annual Audit for the Park District, reflecting financial operations during the fiscal year May 1, 2024 - April 30, 2025. Motion was approved 4-0.

2. Annual Treasurer's Report/Statement of Receipts and Disbursements - FY 2024-25

It was moved by Kari Lynn Fickes, seconded by Melissa Nagel that the Board of Park Commissioners approves the Annual Treasurer's Report/Annual Statement of Receipts and Disbursements - FY 2024-25 and directs the report to be filed accordingly with the Clerk of Cook County. Motion was approved 4-0.

3. Consideration Regarding Receiving Quotes

It was moved by Rebecca Roberts, seconded by Melissa Nagel that the Board of Park Commissioners approves for a period not to exceed one year the option to waive the three-vendor quote requirement for purchases or projects below the competitive bid threshold under the following criteria:

- 1. All efforts have been exhausted in obtaining three quotes.**
- 2. History of the vendor working with the Park District or references from other agencies.**
- 3. Researching the quotes to verify they are within industry cost levels**

4. Director must approve reducing the vendors below three before bringing them to the Board for consideration.

Motion was approved 4-0.

B. Facilities, Parks and Planning

1. Fence Installation - Homerding Park Sled Hill

Proposals were sought for the installation of fencing at the Homerding Park Sled Hill. This is an added amenity approved by the IDNR which can be applied to the OSLAD grant surplus. The proposals are included in the Facility, Parks & Planning section.

It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the proposal from Cook County Fence Company of Bridgeview, IL for the installation of fencing for the Homerding Park Sled Hill at a cost of \$13,500.00. Motion was approved 4-0.

C. Recreation

No Action Recommended

VII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business

XI. EXECUTIVE SESSION

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Kari Lynn Fickes, seconded by Melissa Nagel to adjourn the Regular Board Meeting at 7:51 p.m. Motion was approved 4-0.



Donald Dambek, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
November 20, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:00 p.m. by President Donald Dambek.

II. *ROLL CALL*

Park Commissioners Present: Donald Dambek, Rebecca Roberts, and Melissa Nagel.

Park Commissioners Absent: Kari Lynn Fickes (excused) and Mike McElroy (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- November 13,2025: \$ 33,156.87

F. Financial Reports

It was moved by Rebecca Roberts, seconded by Melissa Nagel to approve the Administrative Matters/Consent Agenda. Motion was approved 3-0.

VI. PRESIDENT'S REPORT

A. Correspondence

The following correspondence was referred to by President Dambek: a thank you note from the MWRD for taking the time to meet with them and give them a tour of Altman Park; and a letter from PFM Financial Services, LLC announcing a cash rebate in the amount of \$524.79 for the 2024-2025 program year.

B. Public Recognition

There was no public recognition

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Park District Code of Ethics

It was moved by Rebecca Roberts, seconded by Donald Dambek that the Board of Park Commissioners approves the Park District Code of Ethics. Motion was approved 3-0.

2. FY 2026-27 Operations Budget Timeline

It was moved by Donald Dambek, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Timeline for Operations Budget - FY 2026-27. Motion was approved 3-0.

3. Ordinance No. 2025-04 - 2025 Tax Levy Ordinance

It was moved by Melissa Nagel, seconded by Rebecca Roberts that the Board of Park Commissioners approves Ordinance No. 2025-04 - 2025 Tax Levy Ordinance. Motion was approved 3-0.

4. Credentials Certificate - IAPD Annual Meeting

It was moved by Melissa Nagel, seconded by Donald Dambek that the Board of Park Commissioners assign delegate(s) Kari Lynn Fickes, Delegate, Mike McElroy, Second Delegate, Rebecca Roberts, Third Delegate, and Melissa Nagel, Fourth Delegate to the Annual Business Meeting of the IAPD, to be held on Saturday January 31, 2026, 3:30 p.m. at the IAPD/IPRA State Conference. Motion was approved 3-0.

B. Facilities, Parks and Planning

No Action Recommended

C. Recreation

No Action Recommended

VII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Melissa Nagel, seconded by Rebecca Roberts to adjourn the Regular Board Meeting at 7:31 p.m. Motion was approved 3-0.



Donald Dambek, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave. - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
December 18, 2025
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:00 p.m. by President Donald Dambek.

II. ROLL CALL

Park Commissioners Present: Donald Dambek, Rebecca Roberts, Kari Lynn Fickes, Melissa Nagel, and Mike McElroy.

Park Commissioners Absent:

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

E. Financial Reports

It was moved by Mike McElroy, seconded by Kari Lynn Kickes to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

The following correspondence was referred to by President Dambek: a letter from Michael Quinn of Republic Bank, announcing his retirement; and an invitation from Chicago Ridge Park District to their Christmas at Ball Fore Event.

B. Public Recognition

There was no public recognition

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Personnel Practices Manual

It was moved by Melissa Nagel, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Personnel Practices Manual for Park District employees (full and part-time). Motion was approved 5-0.

2. Administrative Policies and Procedures Manual

It was moved by Mike McElroy, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the Administrative Policies and Procedures Manual to serve as a reference for all policies and procedures approved by the Board. Motion was approved 5-0.

3. Board of Park Commissioners Meeting Schedule - 2026

It was moved by Melissa Nagel, seconded by Rebecca Roberts that the Board of Park Commissioners approves the 2026 Meeting Schedule as presented. Motion was approved 5-0.

B. Facilities, Parks and Planning

1. IPRA Environmental Report Card

It was moved by Rebecca Roberts, seconded by Mike McElroy that the Board of Park Commissioners approves the IPRA Environmental Report Card and to inform the Board periodically on any improvements or progress in the low scoring areas. Motion was approved 5-0.

C. Recreation

1. Policy/Procedure for Program and Facility Cancellation Due to Hazardous

Weather or Power Loss

It was moved by Mike McElroy, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Policy/Procedure for Program and Facility Cancellation Due to Hazardous Weather or Power Loss as amended. Motion was approved 5-0.

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no New Business.

XI. EXECUTIVE SESSION

It was moved by Mike McEloy, seconded by Kari Lynn Fickes to enter Executive Session at 7:00 pm for the purpose of Review of Executive Session Minutes, 5 ILCS 120/2(c)(1) and Personnel, 5 ILCS 120/2(c)(1). Motion was approved 5-0.

The Executive Session began at 7:52 p.m.

XII. RECONVENE REGULAR MEETING

It was moved by Mike McElroy, seconded by Melissa Nagel to reconvene the Regular Board Meeting at 7:54 p.m. Motion was approved 5-0.

A. Action on Executive Session

1. Resolution No. 2025-04 - Release of Closed Session Minutes and Destruction of Closed Session Audio Recordings

It was moved by Mike McElroy, seconded by Melissa Nagel to approve

**Resolution 2025-04 - Release of Closed Session Minutes and Destruction of
Closed Session Audio Recordings. Motion was approved 5-0.**

XIII. ADJOURNMENT OF REGULAR MEETING

**It was moved by Kari Lynn Fickes, seconded by Melissa Nagel to adjourn the
Regular Board Meeting at 7:55 p.m. Motion was approved 5-0.**



Donald Dambek, President
Board of Park Commissioners



Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board