



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
April 20, 2023
6:30 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:18 p.m. by President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting - March 16, 2023

B. Minutes of the Regular Meeting - March 16, 2023

C. Disbursements - March Totaling: \$ 76,437.37

D. Payroll Totaling: \$ 49,805.42

 • March 23, 2023: \$ 25,000.53

 • April 6, 2023: \$ 24,804.89

E. Financial Reports

It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President McElroy referred the Board to the invitation from the American Legion for the Memorial Day Service at Veterans Memorial Park on Sunday May 21, 2023, at 11:00 a.m.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Job Descriptions- Full and Part Time Positions

It was moved by Melissa Nagel, seconded by Donald Dambek that the Board of Park Commissioners approves the Park District's Job Descriptions for the specified Full and Part-time positions:

Full-time: Director of Parks and Recreation; Finance and Human Resources Manager; Receptionist, Superintendent of Recreation; Recreation Supervisor; Sponsorship and Marketing Coordinator; Superintendent of Parks; and Parks Maintainer I.

Part-time: Parks Maintainer II; Seasonal Parks Maintainer; Preschool Coordinator; Preschool Aide; Before & After School Counselor; Day Camp Counselor; and Facility Attendant.

Motion was approved 5-0.

2. Resolution 2023-01- Forming a Committee on Local Government Efficiency

It was moved by Kari Lynn Fickes, seconded by Donald Dambek that the Board of Park Commissioners approves Resolution No. 2023-01 - Forming a Committee on Local Government Efficiency. Motion was approved 5-0.

B. Facilities, Parks and Planning

No Action Recommended

C. Recreation

No Action Recommended

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

B. Parks

The Parks Report was included in the board meeting information and presented at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. UNFINISHED BUSINESS

There was no Unfinished Business.

X. NEW BUSINESS

There was no Unfinished Business.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. RECONVENE REGULAR MEETING

XIII. ADJOURNMENT OF REGULAR MEETING

It was moved by Rebecca Roberts, seconded by Melissa Nagel to adjourn the Regular Board Meeting at 7:59 p.m. Motion was approved 5-0.

Mike McElroy, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board