



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING**

May 20, 2020

7:00 p.m.

MINUTES

President Paula Marr read the following notice:

NOTICE IS HEREBY GIVEN that the May 20, 2020 Regular Meeting of the Worth Park District Board of Park Commissioners will be held via teleconference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Park Commissioners at the meeting and permitting Park Commissioner attendance via teleconference.

I. *CALL TO ORDER* - The meeting was called to order at 7:45 p.m. by President Paula Marr.

II. *ROLL CALL*

Park Commissioners Present: Paula Marr, Mike McElroy, Melissa Brancato and Dan Feltz.

Park Commissioners Absent: Matt Urban (Excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Kara Jelderks, Superintendent of Recreation; Stephanie Analitis, Recreation Supervisor and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Attorney Present: Joe Cainkar, Louis F. Cainkar, Ltd.

Visitors Present: None.

III. *VISITOR AND CITIZEN COMMENTS*

There were no visitors or citizens present on the teleconference.

IV. *ADMINISTRATIVE MATTERS/CONSENT AGENDA*

A. Minutes of the Committee of the Whole Meeting - April 15, 2020

B. Minutes of the Regular Board Meeting - April 15, 2020

C. Disbursements - April	Totaling:	\$ 28,824.06
D. Payroll	Totaling:	\$ 31,162.06
• April 23, 2020:		\$ 15,845.10
• May 7, 2020:		\$ 15,316.96

E. Financial Reports

It was moved by Melissa Brancato, seconded by Paula Marr to approve the Administrative Matters/Consent Agenda. Motion was approved 4-0.

V. *PRESIDENT'S REPORT*

A. Correspondence

There was no correspondence.

B. Public Recognition

President Paula Marr thanked the Board for their continued support during the COVID-19 Pandemic, and she also thanked the staff for their hard work and dedication.

VI. *COMMITTEE REPORTS/ACTION*

A. Administration, Finance & Liability

1. Operations Budget - FY 2020-21

It was moved by Mike McElroy, seconded by Melissa Brancato that the Board of Park Commissioners approves the Operations Budget FY 2020-21 in its final form. Motion was approved 4-0.

2. Ordinance No. 2020-01- Budget and Appropriation Ordinance

It was moved by Paula Marr, seconded by Melissa Brancato that the Board of Park Commissioners adopt No. Ordinance 2020-01 - Budget and Appropriation Ordinance and direct staff to file a certified copy of the ordinance with the Cook County Clerk within 30 days of adoption. Motion was approved 4-0.

B. Facilities, Parks and Planning

1. Service Agreement-Stanley Access Technologies

It was moved by Mike McElroy, seconded by Paula Marr that the Board of Park Commissioners enter into a Service Agreement (one year) with Stanley Access Technologies of Elgin, IL for inspection and maintenance services of the main entrance doors of the Park District Terrace Centre. Motion was approved 4-0.

C. Recreation

No Action Recommended.

VII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information.

B. Parks

The Parks Report was included in the board meeting information.

C. Administration

The Administration Report was included in the board meeting information.

VIII. UNFINISHED BUSINESS

There was no Unfinished business

IX. NEW BUSINESS

A. Elections

1. President

It was moved by Mike McElroy, seconded by Melissa Brancato that the Board of Park Commissioners elects Paula Marr as President for the Fiscal Year 2020-21. Motion was approved 4-0.

2. Vice President

It was moved by Melissa Brancato, seconded by Paula Marr that the Board of Park Commissioners elects Mike McElroy as Vice-President for the Fiscal Year 2020-21. Motion was approved 4-0.

3. Treasurer

It was moved by Mike McElroy, seconded by Paula Marr that the Board of Park Commissioners elects Melissa Brancato as Treasurer for the Fiscal Year 2020-21. Motion was approved 4-0.

4. Alternate Treasurer

It was moved by Melissa Brancato, seconded by Mike McElroy that the Board of Park Commissioners elects Dan Feltz as Alternate Treasurer for the Fiscal Year 2020-21. Motion was approved 4-0.

B. Appointments

1. Director of Parks and Recreation

It was moved by Melissa Brancato, seconded by Mike McElroy that the Board of Park Commissioners appoints Robert O'Shaughnessy as the Director of Parks and Recreation for the Worth Park District. Motion was approved 4-0.

2. Park District Law Firm

It was moved by Paula Marr, seconded by Mike McElroy that the Board of Park Commissioners appoints the firm Louis F. Cainkar, Ltd. to provide legal services to the Worth Park District. Motion was approved 4-0.

3. Ethics Officer

It was moved by Mike McElroy, seconded by Paula Marr that the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation as the Ethics Officer for the Worth Park District. Motion was approved 4-0.

4. Freedom of Information Act (FOIA) Officer

It was moved by Mike McElroy, seconded by Paula Marr that the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation as the Freedom of Information Act (FOIA) Officer for the Worth Park District. Motion was approved 4-0.

5. Open Meetings Act (OMA) Officers

It was moved by Melissa Brancato, seconded by Paula Marr that the Board of Park Commissioners appoints Mike McElroy, Commissioner, and Kelly Pezdek, Finance and Human Resources Manager, as the Open Meetings Act (OMA) Officers for the Worth Park District. Motion was approved 3-1.

6. Secretary to the Board

It was moved by Paula Marr, seconded by Mike McElroy that the Board of Park Commissioners appoints Kelly Pezdek, Finance and Human Resources Manager, as the Secretary to the Board of Park Commissioners. Motion was approved 4-0.

C. Committees

1. Administration, Finance & Liability
2. Facility, Parks & Planning
3. Recreation

It was moved by Paula Marr, seconded by Melissa Brancato that the Board of Park Commissioners establish three working committees of the Board: (1)

Administration, Finance & Liability; (2) Facility, Parks & Planning; and (3) Recreation to meet one time per month as a Committee of the Whole. Motion was approved 4-0.

X. EXECUTIVE SESSION

There was no Executive Session.

XI. RECONVENE REGULAR MEETING

XII. ADJOURNMENT OF REGULAR MEETING

It was moved by Mike McElroy, seconded by Melissa Brancato to adjourn the Regular Board Meeting at 8:24 p.m. Motion was approved 4-0.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board